

RESOLUTION 2020-101

ORIGINATOR: KDA EXECUTIVE BOARD

BACKGROUND: The KDA Executive Board reviewed and approved the 2021 Budget as developed by the Budget and Finance Committee. Therefore be it

RESOLVED, that the proposed 2021 Revenue and Expenditure Budget be approved.

RESOLUTION 2020-102

ORIGINATOR: EXECUTIVE BOARD

BACKGROUND: In the proposed 2021 Budget, REVENUES were based on current membership numbers and a \$25.00 *dues increase. With the passage by the House of Resolution F2007-102, we are required to request a \$25.00 dues* increase. Therefore be it

RESOLVED, that Chapter I, Section 4, A. (1) is changed from \$471.00 to \$496.00

RESOLUTION 2020-103

ORIGINATOR: KDA EXECUTIVE BOARD

BACKGROUND: Due to the recent cancellation of our annual meeting, the need to meet virtually needs to be codified in our bylaws. Therefore be it

RESOLVED, that **Chapter III-House of Delegates, SECTION 5. MEETINGS** be amended as follows,

- A. The House of Delegates shall meet annually at a time and place and for such duration as may be designated by the Executive Board.
- B. In the event that an in-person annual meeting is not possible as determined by the Executive Board, a virtual meeting and voting by electronic means may occur. The platform for the meeting and voting will be determined by the Executive Board.
- C. Special meetings may be called at any time during the year by the President upon the written request of fifteen (15) members of the House of Delegates representing at least three (3) Component Societies. The time and place of a special meeting shall be determined by the President, provided the time selected shall not be more than forty-five (45) days

after the request was received. The business of a special session shall be limited to that stated in the official call, except by unanimous consent. And be it further

RESOLVED, that **Chapter IV-General Assembly, SECTION 4. MEETINGS** be amended as follows,

- A.** The General Assembly shall meet annually at a time and place and for such duration as may be designated by the Executive Board. Such meeting is to be known as the "Annual Session."
- B.** In the event that an in-person Annual Session is not possible as determined by the Executive Board, a virtual meeting and voting by electronic means may occur. The platform for the meeting and voting will be determined by the Executive Board.

RESOLUTION 2020-104

ORIGINATOR: KDA EXECUTIVE BOARD

BACKGROUND: There was a motion in a KDA Board meeting to add the KDA Immediate Past President to the KDA Executive Committee as an ex-officio member. Therefore be it

RESOLVED, that **Chapter V-Executive Board, SECTION 9. COMMITTEES B. EXECUTIVE COMMITTEE** be amended as follows,

B. EXECUTIVE COMMITTEE.

(a) Composition. The Committee shall be composed of the President, the First Vice President, the Second Vice President, the Chairperson of the Executive Board, the Secretary of the Association and the Speaker of the House of Delegates and the Immediate Past President of the KDA as an ex-officio member.

RESOLUTION 2020-105

ORIGINATOR: KDA EXECUTIVE BOARD

BACKGROUND: Due to a conflict in the KDA Bylaws the composition of the Technical Advisory Committee needs to be updated. Therefore be it

RESOLVED, that **Chapter V-Executive Board, SECTION 9 COMMITTEES. D. TECHNICAL ADVISORY COMMITTEE TO THE KENTUCKY MEDICAL ASSISTANCE PROGRAM** be amended as follows,

- (a) **Composition.** This committee shall consist of no more than ~~eleven (11)~~ five (5) members elected by the Executive Board, two (2) members to be elected annually for three (3) year terms, except that every third year, only one member shall be elected. The TACs are created by Kentucky Revised Statute 205.590. There shall be no limitation as to the number of terms that may be served. The Executive Board shall appoint the Chairperson.

RESOLUTION 2020-106

ORIGINATOR: KDA EXECUTIVE BOARD

BACKGROUND: During the 2019 Session of the ADA House of Delegates, changes were made to the ADA dues structure. To mirror this change, the following bylaws amendments are proposed. Therefor be it

RESOLVED, that **CHAPTER I – MEMBERSHIP, Section 4, Dues and Reinstatement** be amended as follows,

A. Active members.

- (2) On a one-time basis, the dentist, when awarded a D.D.S. or D.M.D. degree, shall be exempt from the payment of active member dues for the remaining period of that year, and shall pay ~~25%~~ 0% of active member dues for the first full calendar year following the year in which the degree was awarded, 50% of active member dues in the second year, ~~and 75% in the third year~~ ~~and~~, thereafter, full dues.

B. Life Members.

1. Active Life Members.

Regardless of a member's previous classification of membership, the dues of life members who have not fulfilled the qualifications within these Bylaws with regard to income related to dentistry shall be ~~seventy-five percent (75%)~~ the same as ~~of~~ the dues of active members.

I. Student Members.

Pre-doctoral student members shall not be required to pay dues and shall have the *KDA Today* made available to them by electronic link. The dues of a dentist who is engaged full time in (a) an advanced training course of not less than one academic year's duration in an accredited school or residency program in areas neither recognized by this Association nor accredited by the Commission on Dental Accreditation or (b) a residency program or advanced education program in areas recognized by this Association and in a program accredited by the Commission on Dental Accreditation shall be ~~thirty dollars (\$30.00)~~. not be required to pay dues and shall have the *KDA Today* made available to them by electronic link. Student membership terminates on December 31 after graduation or after completion of a residency or graduate work as provided in these Bylaws.

RESOLUTION 2020-301

ORIGINATOR: KDA EXECUTIVE BOARD

BACKGROUND: The KDA Board of Directors created a workgroup to study adding dental hygienists to the membership of Kentucky Dental Association. The result of the workgroup is to create a category of membership for hygienists. Therefore be it

RESOLVED, that **Chapter I-Membership, SECTION 1. Classifications** be amended as follows,

CHAPTER I - MEMBERSHIP

SECTION 1. CLASSIFICATION.

The members of this Association shall be classified as follows: active members, life members, affiliate members, associate members, allied dental members, honorary members, student members, fifty-year club members and hygienist members.

SECTION 2. QUALIFICATIONS.

J. Hygienist Members.

Ethical hygienists who are licensed in this state within the jurisdiction of this Association who are eligible to apply for and were duly elected as members shall constitute membership of this Association.

SECTION 3. PRIVILEGES.

J. Hygienist Member.

(a) A hygienist member in good standing shall receive the Kentucky Dental Journal, the subscription price of which shall be included in the annual dues. They shall be entitled to attend any meeting of this Association and to such other services as are provided by the Association.

SECTION 4. DUES AND REINSTATAEMNT.

J. Hygienist Members.

Annual dues for members are due January 1 of each year. The annual dues of hygienist members shall be \$100.00.

RESOLUTION 2020-302

ORIGINATOR: KDA EXECUTIVE BOARD

BACKGROUND: In order to update procedures held during the KDA House of Delegates and General Assembly, a workgroup of the KDA Executive Board was created and the following updates recommended. Therefore be it

RESOLVED, that **Chapter III-House of Delegates** be amended as follows,

SECTION 12. COMMITTEES.

B. REFERENCE COMMITTEES.

(a) Names. ~~For convenience in administration and in order to coordinate all subjects of the same nature, the following names and subjects pertaining to each shall be directed to the appropriate Reference Committee.~~

- ~~_____ 1. Budget and Administrative Affairs~~
- ~~_____ 2. Miscellaneous Business~~
- ~~_____ 3. Work Groups~~

(a) Composition. The Reference Committees, will consist ~~consisting of four (4)~~ five (5) officially certified delegates, who will be appointed by the President at least sixty (60) days in advance of each regular meeting,

(b) Duties. It will be the duty of the Reference Committee to consider reports referred to it, to conduct open hearings, and to report its recommendations to the House of Delegates. The Reference Committees shall remain in session, at a minimum, during the times specified by the President for its meeting so as to be available for comments from any member of the KDA wishing to be heard.

SECTION 21. ELECTION PROCEDURE.

- A. Speaker of the House. The Speaker of the House will be nominated ~~at the first meeting~~ and elected at the ~~second~~ meeting of the House of Delegates during the Annual Session. Election will be by plurality of a secret ballot and be it further

RESOLVED, that **Chapter IV – General Assembly** be amended as follows,

SECTION 9. DELEGATES AND ALTERNATE DELEGATES TO THE AMERICAN DENTAL ASSOCIATION.

- A. Delegates and alternate delegates to the American Dental Association (ADA) House of Delegates shall be elected in conformity with the Bylaws of the ADA.
- B. Each year the appropriate number of Delegates and Alternate Delegates to the American Dental Association House of Delegates (equal number of each) will be elected by the General Assembly. The Alternate Delegate elected term will be two (2) years in duration with a two-term limit. An Alternate Delegate who has served two terms will be eligible to run again after two (2) years of sitting out of the rotation. An Alternate Delegate is not required to sit out if choosing to run for a Delegate position. The Delegate elected term shall be three (3) years in duration with a two-term limit. A Delegate who has served two terms will be eligible to run again after three (3) years sitting out of the rotation. A senior member of the group of Delegates shall be designated as Chairperson of the Delegation by the Executive Board. The President, First Vice President and Speaker of the House of Delegates of the Kentucky Dental Association shall serve as Alternate Delegates to the ADA House of Delegates. Delegate and Alternate Delegate positions shall be identified by the year of the first ADA House of Delegates they will attend. If more than one position is open in a particular year, the positions will be delineated numerically. Proviso, two delegates for the year 2021 shall be designated as “2021 ADA Delegate-1” and “2021 ADA Delegate-2”.
- C. Credentials. The Secretary of this Association will provide each Delegate and Alternate Delegate with a Certificate of Election, signed by the Secretary of this Association, to be filed with the House of Delegates of the American Dental Association.

SECTION 12. ELECTION PROCEDURE.

Elective officers of the KDA, Delegates and Alternate Delegates to the American Dental Association House of Delegates and Trustee to the ADA (when appropriate) shall be elected by the General Assembly. ~~Nominating speeches for such candidates shall not exceed five minutes in length and seconding speeches shall not exceed two minutes. The Secretary shall call such speaker when time is expired.~~

Selection Process for Elective officers of the KDA, Delegates, Alternate Delegates and Trustee to the ADA.

The Election Commission will be responsible for accepting applications for nominations to the offices of Delegate, Alternate Delegate and Trustee to the ADA. The Election Commission will not offer its suggestions as to the best candidates, but will simply assure that each candidate's application is complete and verify that the proposed candidate is a member in good standing of the KDA. The Election Commission will collect the applications and vet the applications for completeness and compliance with the submission deadline. The Election Commission will be responsible for sending via electronic means the application(s) of any nominee to any member of the KDA who requests the option to review one or more applications.

Application Form

There will be a nomination form to be completed by the applicant. It will include, name, home address, work address, name of component society, offices held in component society or KDA, as well as other highlights from the applicant's curriculum vita. There must be attestation from the candidate that all information is correct, and that he/she can and will perform the duties of the office he/she is seeking. The candidate must also sign a conflict of interest statement. The Application will include three (3) letters of recommendation from members of the Kentucky Dental Association. The application will include a 2" X 2" color quality photograph of the applicant and an essay stating why he/she wishes to hold the office, and what his or her priorities are for the KDA and the ADA. Candidate essays and priority statements will be published in the KDA Today. Any active member of the KDA can self-nominate to the open position, including the person currently holding the position. The application form will be for all candidates, including those holding office whose term has expired if seeking another term.

Call for Nominations

The KDA Secretary/Treasurer will issue a call for nominations published in the KDA today for all vacant positions of the organization. In the call for nominations the open seats for the Delegates and/or Alternate Delegates will be numerated along with other vacant positions. The call for nomination should be published in the KDA Today in the first issue after the first of the year, e.g. the January/February issue. The deadline for submitting completed nomination forms should be April 1. This will allow their candidates' personal statements and photographs to be published in the May/June Issue. This will also give the Election Commission time to vet the applications. Once nominees are announced, any member of the KDA may request a copy of their any nominee's application package, including letters of recommendation.

Election Commission

The Election Commission of the KDA is composed of three (3) members of the KDA. Each year, one member is appointed by the President in consultation with the Executive Committee and will serve a three-year term. Proviso: The three initial members of the commission will serve a three-year term. By a one- time drawing of lots after the initial Commissioners are selected, one member will rotate off the commission each of the following three years, so that a new member of the commission will be appointed each year.

Responsibilities

1. The Election Commission will be responsible for accepting applications for nominations to the Elective offices of the KDA and the offices of Delegate and Alternate Delegate to the ADA and Trustee to the ADA when appropriate.
2. The Election Commission will not offer its suggestions as to the best candidates but will assure that the applications are complete and verify that each proposed candidate is a member in good standing of the KDA.
3. The Election Commission will collect the applications and vet the applications for completeness and compliance with the submission deadline of April 1 of each election year.
4. The Election Commission will be responsible for contacting all nominees to indicate that the application is complete. In the event of an incomplete application, the nominee will be given forty-eight (48) hours to complete the application. The Election Commission will be responsible for sending via electronic means the complete application(s) of any nominee to any member of the KDA who requests one or more applications.
5. Members of the Election Commission will adjudicate any complaints about unprofessional conduct by any nominee. The Commission, in association with the KDA Executive Committee, have the right to declare any election void due to misconduct by the nominees or false applications.

VOTING METHODS.

~~Voting shall be by voting machine or ballot, except when there is only one candidate, such candidate may be declared elected by the President. The Secretary of the Association shall provide a voting machine or ballot to facilitate the casting of ballots. The polls shall be open for two hours beginning 30 minutes following the General Assembly. Three tellers appointed by the President shall insure the legality of each member's vote. The majority of the votes cast shall elect. In the event no candidate receives a majority of the votes cast on the first ballot, the two candidates receiving the greatest number of votes shall be voted upon again for two hours beginning 30 minutes following the previous vote. Elections shall not be held the final day of the Annual Session.~~

Voting: If there is more than one candidate for an office, a vote will be held. Voting will occur at the annual meeting of the Kentucky Dental Association, and all KDA members present are eligible for in- person voting. No proxy or absentee voting is permitted. Voting members must sign in at a roster book of eligible voting members to receive a paper ballot. Three (3) tellers appointed by the KDA President, under the direction of the Secretary/Treasurer shall oversee the polls, count the ballots, and deliver the vote count and all ballots to the President of the KDA. Polls will open 30 minutes after the conclusion of the General Assembly and remain open for 90 minutes. In the event no candidate receives a majority of the votes cast on the first ballot, the two candidates receiving the greatest number of votes shall be voted upon again. Should such a runoff election be required, polls will open 30 minutes after the close of the first vote and remain open for 90 minutes. The winner of the vote will be announced at the meeting of the HOD.

RESOLUTION 2020-303

ORIGINATOR: Work Group on Review and Revision of the KDA Employee Handbook and the KDA Policies and Procedures Manual

BACKGROUND: In order to realign duties of officers to conform with the succession of officers in the Kentucky Dental Association, Therefore be it

RESOLVED, that Chapter IV – General Assembly, Section 8 Duties of Officers be amended as follows,

B. First Vice President.

It shall be the duty of the First Vice President:

1. To assist the President, as requested.
2. To serve as ex-officio member of all Councils, Committees and Work Groups of the Association, without the right to vote.
3. To act as Parliamentarian at all meetings of the General Assembly.
4. To make every effort to visit each Component Society during the tenure of office as First Vice President and/or President.
5. To make all committee appointments for the tenure of office as President not later than ninety (90) days prior to the Annual Session at which the First Vice President assumes the office of President.
6. To assume the office of President at the next Annual Session following that at which elected First Vice President.
7. To perform such other duties as prescribed in these Bylaws.
8. In the event the President should resign or become incapacitated or be disqualified for office, to serve as President for the unexpired term.

C. Second Vice President.

It shall be the duty of the Second Vice-President:

1. To assist the President in the performance of all duties.
2. In the absence of the President, or the inability of the President to act, to preside at all meetings of the General Assembly.
3. ~~In the event the President should resign or become incapacitated or be disqualified for office, to serve as President for the unexpired term.~~

4. To serve as an ex-officio member of the Executive Board and of all Councils, Committees and Work Groups of the Association, without the right to vote.
5. To attend the Annual Session.
6. To make a report at each Annual Session on deaths of members having occurred since the previous Annual Session. This report shall contain appropriate biographical sketches.
7. To perform such other duties as prescribed in these Bylaws.
8. To be a liaison to the membership concierge or KDA staff member in charge of membership duties. An update on membership will be included in the 2nd Vice President report at each Executive Board meeting.