

**KENTUCKY DENTAL ASSOCIATION
EXECUTIVE BOARD MEETING**

Zoom Meeting
June 13, 2020
10:00 A.M.

- 1. CALL TO ORDER.** Dr. Jonathan Rich called the meeting to order at 10:05 a.m. The following members of the KDA Board were present:

Dr. Paul Boyd
Dr. Gerard Bradley (UL Dean)
Dr. Thomas Carroll
Dr. Ryan Estes
Dr. Darren Greenwell
Dr. Laura Hancock Jones
Dr. Fred Howard
Dr. Bill Lee

Dr. Cliff Lowdenback
Dr. Joe McCarty
Dr. Julie McKee
Dr. BJ Millay
Dr. Mark Moats
Dr. Jeff Okeson (UK Dean)
Dr. Jonathan Rich
Dr. Sharon Turner

Guests included Drs. Garth Bobrowski, Bill Collins, Jerry Caudill and BJ Moorhead. U of L students Kirsten Peterson and Jake Fooks were present. Staff members present were Mr. Todd Edwards, Mrs. Janet Glover, and Mr. Richard Whitehouse.

- 2. INVOCATION.** Dr. Garth Bobrowski gave the invocation.
- 3. APPROVAL OF MINUTES.** The minutes of the March 7, 2020, and April 25, 2020 meeting of the Executive Board was approved.

NOTE: All reports are presented in the minutes as they were submitted by their authors. No editing in the form of spelling or grammar has been attempted.

4. **REPORT OF THE TREASURER.** Dr. Sharon Turner gave the following report. She also gave the report at the end for 20201 KDA Budget.

KENTUCKY DENTAL ASSOCIATION
GENERAL FUND REVENUE & EXPENSE
BUDGET PERFORMANCE REPORT
For the Three Months Ending March 31, 2020

	Year to Date Actual	Annual Budget
REVENUES		
Budgeted Revenues		
KDA dues	408,423.10	460,000.00
KDA Assessment	68,249.60	90,000.00
Annual Session net revenue	2,210.33	80,000.00
Interest Income	624.74	2,500.00
Rental Income-	15,600.00	62,400.00
Rental Income-LDS	0.00	5,253.00
ADABEI (ADA)	4,737.08	26,000.00
Association gloves	3,500.00	0.00
Officite	0.00	2,500.00
KDA Insurance Services	4,366.01	17,500.00
ADA Dues Rebates	0.00	500.00
Other Revenue	16.74	1,500.00
Total Budgeted Revenue	507,727.60	748,153.00
Non-Budgeted Revenues		
Gain/Loss on Investments	8,129.00	0.00
Journal Fund Expenses	0.00	17,577.00
ADA Grants	10,079.15	0.00
Total Non-Budgeted Revenue	18,208.15	17,577.00
TOTAL REVENUE	\$ 525,935.75	\$ 765,730.00

	Year to Date Actual	Annual Budget
EXPENSES		
Budgeted Expenses		
A. Fixed disbursements over which the HOD has no control but must have approval		
Utilities & Maintenance:		
	\$	\$
Telephone	1,796.28	8,000.00
Gas, Electric & Water	7,338.56	25,000.00
RENT	23,226.45	84,630.00
Maintenance Expense	7,369.06	21,000.00
Janitorial Expenses	1,608.55	6,000.00
Total Utilities & Maintenance	41,338.90	144,630.00
Audit & Accounting Services	0.00	14,700.00
Attorney Fees	0.00	500.00
Insurance	(36.00)	13,000.00
Printing and Postage	810.07	2,300.00
Miscellaneous	145.00	1,500.00
A. TOTAL	42,257.97	176,630.00

B. Items Controlled by the House Of Delegates

General Administrative Expenses:		
	\$	\$
Equipment Maint & Rent	1,575.37	18,000.00
Technological Support	2,306.52	8,000.00
Membership Dues & Subs	333.00	900.00
Support Staff Expense	1,829.33	2,500.00
Office Supplies	846.69	2,800.00
KOHC Membership	0.00	300.00
Presidents Expense	0.00	5,000.00
1st Vice President's Expenses	0.00	3,000.00
Executive Board Expense	758.76	2,500.00
ADA Delegates Expense	0.00	30,000.00
Ex. Dir. Discretionary Expense	169.13	750.00
Auto Expense	658.93	3,000.00
Total Administrative Exp.	8,477.73	76,750.00

	Year to Date Actual	Annual Budget
Council/Work Group Expenses:		
Council on Annual Session	0.00	500.00
Council on Ethics, Bylaws		
Council on Governmental Affairs		
Budget & Finance Committee		
Long Range Planning Committee		
New Dentists Committee	400.00	2,000.00
General Council Expense	0.00	250.00
UK-UL-KSDS Support	4,515.83	3,000.00
Total Council/Committee/Work Group Steer	4,915.83	5,750.00
B. TOTAL	\$ 13,393.56	\$ 82,500.00

	Year to Date Actual	Annual Budget
C. Disbursements Annually Approved and Controlled by the House of Delegates		
	\$	\$
Executive Directors Expense	3,004.17	20,000.00
Secretary - Treasurer Expenses	0.00	4,000.00
Salaries-Executive Staff	98,247.58	395,000.00
Executive Staff Benefits	17,754.38	37,000.00
Retirement Plan Contributions	4,295.00	15,850.00
Personal Payroll Taxes	8,272.70	34,000.00
	<u>\$</u>	<u>\$</u>
C. TOTAL	131,573.83	505,850.00
	\$	\$
Total Budgeted Expenses	187,225.36	764,980.00
D. Fund Contributions		
	\$	\$
D. TOTAL	0.00	0.00
E. Non-budgeted Expenses		
	\$	\$
ADA Grant Expenses	10,079.15	0.00
Investment Fees	279.00	750.00
	\$	\$
E. TOTAL	10,358.15	750.00
	\$	\$
TOTAL EXPENSES	197,583.51	765,730.00

KENTUCKY DENTAL ASSOCIATION
INVESTMENT ACCOUNT BALANCES
March 31, 2020

GENERAL FUND

	\$	
General Cash Operations	26,083.43	
Stifel Nicolaus Money Market	12,865.97	
Stifel Managed Funds	<u>161,359.74</u>	

Total General Fund 200,309.14

CAPITAL PROJECTS FUND

Stifel Managed Funds 84,263.21

Total Capital Projects Fund 84,263.21

JOURNAL FUND

Stifel Managed Funds 109,013.23

Total Journal Fund 109,013.23

LEGISLATIVE FUND

Stifel Managed Funds (118,759.16)

Total Legislative Fund (118,759.16)

RELIEF FUND

Stifel Managed Funds 43,098.74

Total Relief Fund 43,098.74

RESERVE FUND

Stifel Managed Funds 271,154.76

Total Reserve Fund 271,154.76

WILLIAM MARCUS RANDALL MEMORIAL FUND

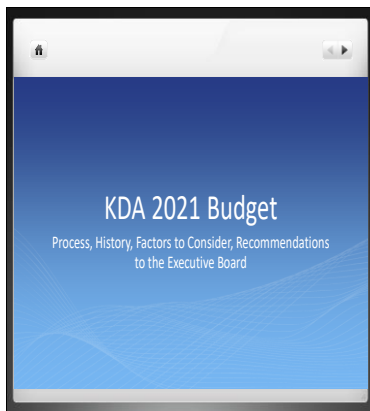
Stifel Managed Funds 54,264.67

Total William Marcus Randall Memorial Fund 54,264.67

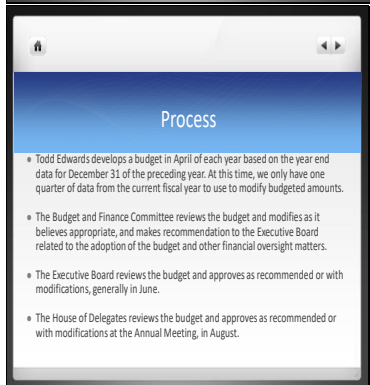
\$

Total Investments 643,344.59

Slide 1



Slide 2

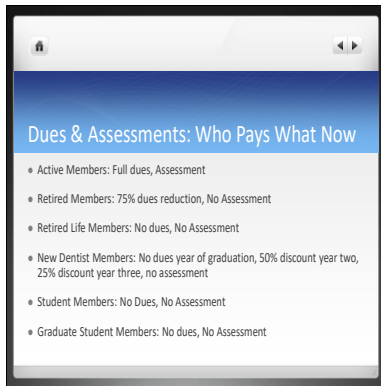


Slide 3

Slide 3 is a presentation slide with a blue header and white text. The title is "2019 Major Revenue Sources". It contains a table with two columns: "Budgeted" and "Realized". The table lists various revenue sources and their corresponding budgeted and realized amounts.

	Budgeted	Realized	
• Dues & Assessments:	\$532,000	\$530,114	-\$1,886
• Annual Session:	\$80,000	\$95,612	+\$15,612
• ADABEI:	\$21,000	\$18,715	-\$2,285
• Association Gloves	\$2,500	\$4,740	+\$2,240
• KDA Insurance	\$20,000	\$18,229	-\$1,771
• Total Rental Income	\$67,500	\$67,500	0

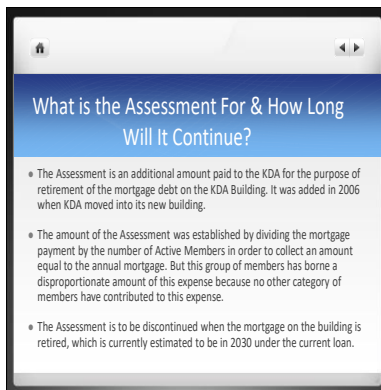
Slide 4



Slide 4: Dues & Assessments: Who Pays What Now

- Active Members: Full dues, Assessment
- Retired Members: 75% dues reduction, No Assessment
- Retired Life Members: No dues, No Assessment
- New Dentist Members: No dues year of graduation, 50% discount year two, 25% discount year three, no assessment
- Student Members: No Dues, No Assessment
- Graduate Student Members: No dues, No Assessment

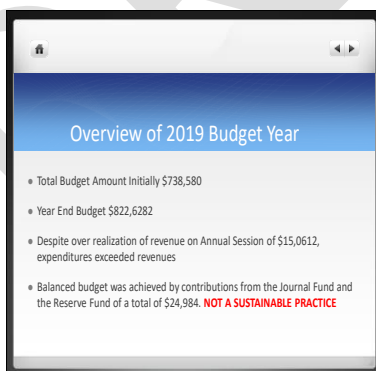
Slide 5



Slide 5: What is the Assessment For & How Long Will It Continue?

- The Assessment is an additional amount paid to the KDA for the purpose of retirement of the mortgage debt on the KDA Building. It was added in 2006 when KDA moved into its new building.
- The amount of the Assessment was established by dividing the mortgage payment by the number of Active Members in order to collect an amount equal to the annual mortgage. But this group of members has borne a disproportionate amount of this expense because no other category of members have contributed to this expense.
- The Assessment is to be discontinued when the mortgage on the building is retired, which is currently estimated to be in 2030 under the current loan.

Slide 6



Slide 6: Overview of 2019 Budget Year

- Total Budget Amount Initially \$738,580
- Year End Budget \$822,6282
- Despite over realization of revenue on Annual Session of \$15,0612, expenditures exceeded revenues
- Balanced budget was achieved by contributions from the Journal Fund and the Reserve Fund of a total of \$24,984. **NOT A SUSTAINABLE PRACTICE**

Slide 7

2019 Expenditures:
Exceeded Budget by 4.6%

- Category A: Utilities, Maintenance, Professional Services, Postage Insurance and Miscellaneous was **overspent by \$17,237**. The majority of this was related to unbudgeted campaign contributions for candidates for ADA offices for 2020 (Thompson and Rapini) and from an increase of our rent (in lieu of mortgage) of \$8276.
- Category B: Equipment Rental, Tech Support, Officers Expenses, ADA Delegates Expenses, Executive Board Expense, Council and Workgroup Expenses, Student Support was **overspent by \$5423** due to higher than anticipated expenses for Equipment Rental and Maintenance, and increased contributions to Student Support and Council Support. This category would have been much more overspent were it not for the lack of reimbursements claimed by Drs. Lee and Moats in their respective offices.

Slide 8

2019 Expenses Continued

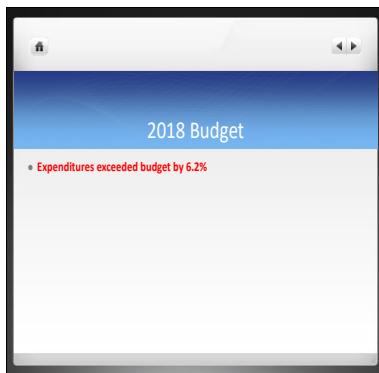
- Category C Expenses: Staff Salaries, Benefits, Retirement Contributions, Payroll Taxes, and Executive Director Expenses was **overspent by \$28,688** in part due to a Bonus paid to the Executive Director based on metrics reached, but not tied to overall budget performance by the Executive Committee. Rick hit most of his metrics including membership increases and revenue increases from the annual session, but expenditures, many of which he does not control, overshadowed the revenue increases.
- Category D Expenses: Fund Contributions to various other KDA Funds, was budgeted at \$8000, but no contributions were made due to over expenditures in other categories.

Slide 9

2019 Expenditures Continued

- Category E Expenditures: (ADA Grant Expenses, Investment Fees) were budget neutral, with no variance from the amount budgeted, and in the case of the ADA Grant, with expenses matching grant revenue.

Slide 10



Slide 11

Five Year Budget Revenue & Expense Trend
2017-2021, Initial 2021 Budget

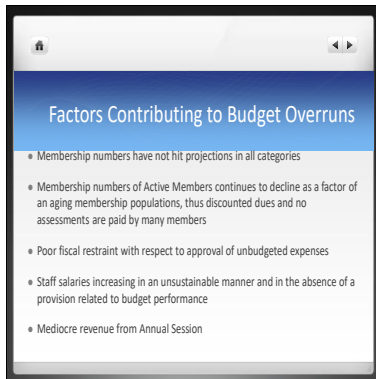
YEAR	2017	2018	2019	2020	2021	DOLLAR Δ	PERCENT Δ
Revenue	722,180	772,781	822,682	765,730	783,805	61,625	8.5
Catg. A	169,801	184,591	193,527	176,630	182,605	12,804	7.5
Catg. B	64,876	88,008	83,986	82,500	90,550	25,674	39.6
Catg. C	464,119	488,888	494,865	505,850	509,650	45,531	9.8
Catg. D	0	5,000	0	0	0	5,000	
Catg. E	817	1,000	675	750	1,000	183	22.4
J Fund +	0	19,706	7,080	17,577	18,052		
R Fund +	0	28,274	17,904	0	0		
Cont. to R Fund	20,312	0	0	0	0		

Slide 12

Original Budget Contribution from
Journal Fund

- Exceeded the total amount of net revenue in that fund for the entire year of 2019. This did not seem to be prudent
- While our KDA Today continues to have a net profit from advertising, the size of the printed journal is decreasing. At the present time, KDA is one of only two dental associations with a profitable hard copy printed membership publication. National trends would caution us against using profit from this fund as a way to balance the operating budget in an ongoing manner.

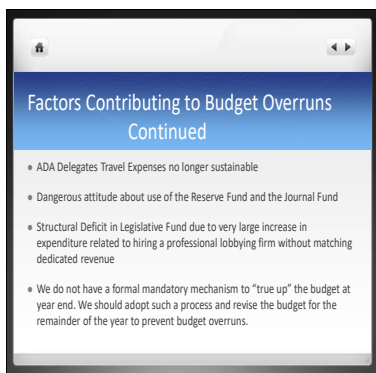
Slide 13



Slide 13 displays a presentation slide titled "Factors Contributing to Budget Overruns". The slide lists five bullet points:

- Membership numbers have not hit projections in all categories
- Membership numbers of Active Members continues to decline as a factor of an aging membership populations, thus discounted dues and no assessments are paid by many members
- Poor fiscal restraint with respect to approval of unbudgeted expenses
- Staff salaries increasing in an unsustainable manner and in the absence of a provision related to budget performance
- Mediocre revenue from Annual Session

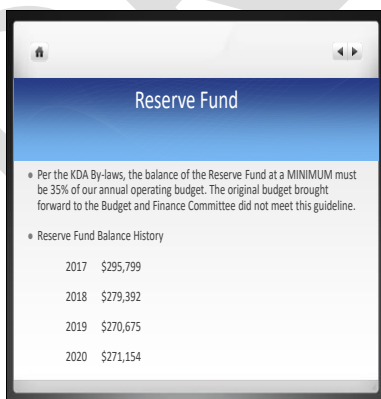
Slide 14



Slide 14 displays a presentation slide titled "Factors Contributing to Budget Overruns Continued". The slide lists five bullet points:

- ADA Delegates Travel Expenses no longer sustainable
- Dangerous attitude about use of the Reserve Fund and the Journal Fund
- Structural Deficit in Legislative Fund due to very large increase in expenditure related to hiring a professional lobbying firm without matching dedicated revenue
- We do not have a formal mandatory mechanism to "true up" the budget at year end. We should adopt such a process and revise the budget for the remainder of the year to prevent budget overruns.

Slide 15



Slide 15 displays a presentation slide titled "Reserve Fund". The slide contains two bullet points:

- Per the KDA By-laws, the balance of the Reserve Fund at a MINIMUM must be 35% of our annual operating budget. The original budget brought forward to the Budget and Finance Committee did not meet this guideline.
- Reserve Fund Balance History

2017	\$295,799
2018	\$279,392
2019	\$270,675
2020	\$271,154

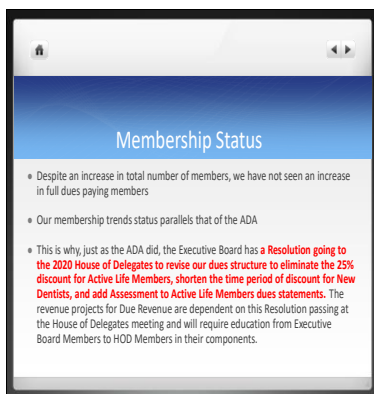
Slide 16



Membership Trend: 2014 to 2020

Year	Active Members	Total Members
2014	999	1306
2015	945	1232
2016	886	1193
2017	863	1183
2019	787	1149
2020	729	1410

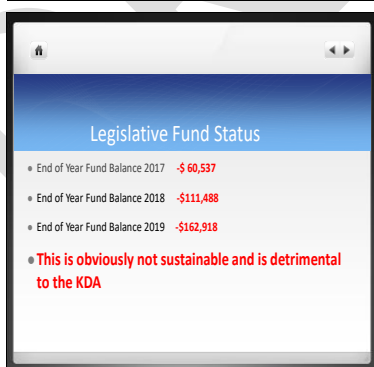
Slide 17



Membership Status

- Despite an increase in total number of members, we have not seen an increase in full dues paying members
- Our membership trends status parallels that of the ADA
- This is why, just as the ADA did, the Executive Board has a **Resolution going to the 2020 House of Delegates to revise our dues structure to eliminate the 25% discount for Active Life Members, shorten the time period of discount for New Dentists, and add Assessment to Active Life Members dues statements.** The revenue projects for Due Revenue are dependent on this Resolution passing at the House of Delegates meeting and will require education from Executive Board Members to HOD Members in their components.

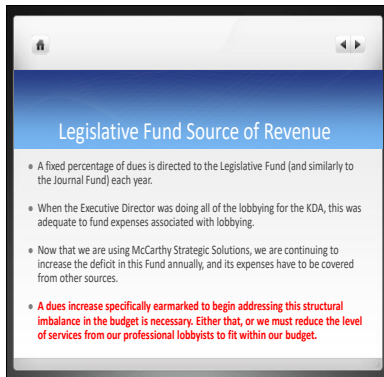
Slide 18



Legislative Fund Status

- End of Year Fund Balance 2017 **-\$60,537**
- End of Year Fund Balance 2018 **-\$111,488**
- End of Year Fund Balance 2019 **-\$162,918**
- This is obviously not sustainable and is detrimental to the KDA**

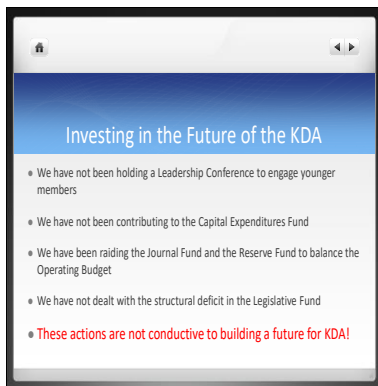
Slide 19



Slide 19: Legislative Fund Source of Revenue

- A fixed percentage of dues is directed to the Legislative Fund (and similarly to the Journal Fund) each year.
- When the Executive Director was doing all of the lobbying for the KDA, this was adequate to fund expenses associated with lobbying.
- Now that we are using McCarthy Strategic Solutions, we are continuing to increase the deficit in this Fund annually, and its expenses have to be covered from other sources.
- **A dues increase specifically earmarked to begin addressing this structural imbalance in the budget is necessary. Either that, or we must reduce the level of services from our professional lobbyists to fit within our budget.**

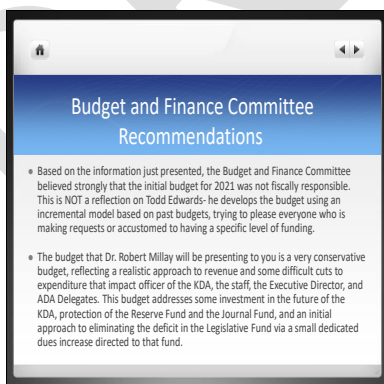
Slide 20



Slide 20: Investing in the Future of the KDA

- We have not been holding a Leadership Conference to engage younger members
- We have not been contributing to the Capital Expenditures Fund
- We have been raiding the Journal Fund and the Reserve Fund to balance the Operating Budget
- We have not dealt with the structural deficit in the Legislative Fund
- **These actions are not conducive to building a future for KDA!**

Slide 21



Slide 21: Budget and Finance Committee Recommendations

- Based on the information just presented, the Budget and Finance Committee believed strongly that the initial budget for 2021 was not fiscally responsible. This is NOT a reflection on Todd Edwards- he develops the budget using an incremental model based on past budgets, trying to please everyone who is making requests or accustomed to having a specific level of funding.
- The budget that Dr. Robert Millay will be presenting to you is a very conservative budget, reflecting a realistic approach to revenue and some difficult cuts to expenditure that impact officer of the KDA, the staff, the Executive Director, and ADA Delegates. This budget addresses some investment in the future of the KDA, protection of the Reserve Fund and the Journal Fund, and an initial approach to eliminating the deficit in the Legislative Fund via a small dedicated dues increase directed to that fund.

6. 2021 Proposed Budget. Dr BJ Millay gave the following report.

Subject: Alternative Budget

After reviewing the budget, notes from Dr. Tuner, and looking at other line item and information you have sent me, I have proposed an alternate budget. Please send out the alternate budget with additional addendum notes to the finance committee for review. Please also send out a copy of Legislative Fund, Journal Fund, and Reserve Fund. During the meeting we will also need to review these funds and discuss where the monies come from to support these funds. We can't continue to rob funds from other needed areas to support operations. This only means our operations costs have been allowed to grow exceedingly out of control. The time has come to cut the fat as much as possible from the budget until such time as funding for future increases in operations are available. While we are a non-profit, we are still a business. Our business is to serve our member dentists. We also have a responsibility to be responsible financial stewards of their monies. This money belongs to the members. We have to remember without membership the KDA doesn't exist. Like any business, we can't spend money we don't have. We are not the government.

Thanks
BJ Millay

	Adopted Budget 2020	Year to Date 12/31/2019	Proposed Budget 2021	Alternate Budget Proposal 2021
REVENUES				
KDA Dues	460,000.00	448,948.00	465,000.00	454,800.00
KDA Assessment	90,000.00	81,169.00	100,000.00	80,000.00
Annual Session	80,000.00	95,612.00	90,000.00	90,000.00
Interest Income	2,500.00	3,244.00	2,500.00	2,000.00
Rental Income-Lou Dental Soc	5,253.00	5,100.00	5,253.00	5,253.00
ADABEI (ADA)	26,000.00	18,715.00	20,000.00	18,000.00
Insurance for Members	17,500.00	18,229.00	18,000.00	18,000.00
ADA Dues Rebates	500.00	433.00	500.00	500.00

Non-Budgeted Revenue	1,500.00	4,510.00	2,000.00	1,500.00
Officite	2,500.00	1,927.00	0.00	0.00
Association Gloves	0.00	4,740.00	0.00	0.00
Smile KY		0.00	0.00	0.00
Rental Income	62,400.00	62,400.00	62,400.00	62,400.00

TOTAL REVENUES	748,153.00	745,027.00	765,653.00	732,453.00
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Gain on Investment		3031.00		-
ADA Grant		50304.00		-
Journal Fund Contribution	17,577.00	7080.00	18,152.00	-

	765,730.00	805,442.00	783,805.00	732,453.00
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	Adopted Budget 2020	Year to Date 12/31/2019	Proposed Budget 2021	Alternate Budget Proposal 2021
EXPENSES				
A. Fixed disbursements over which the House has no control but must have approval				
Utilities & Maintenance:				
Telephone	8,000.00	7,052.00	8,000.00	8,000.00
Gas, Electric & Water	25,000.00	25,208.00	25,000.00	25,000.00
Rent	84,630.00	92,905.00	92,905.00	92,905.00
Maintenance Expenses	21,000.00	17,677.00	18,500.00	18,500.00
Janitorial Expenses	6,000.00	6,137.00	6,200.00	6,200.00
Total Utilities & Maintenance	144,630.00	148,979.00	150,605.00	150,605.00
Accounting & Audit Services	14,700.00	15,125.00	15,500.00	15,500.00
Attorney Fees	500.00	2,368.00	1,000.00	1,000.00
Insurance	13,000.00	10,425.00	12,000.00	12,000.00
Printing and Postage	2,300.00	2,064.00	2,000.00	2,000.00
Personal Property tax		359.00		400.00
Miscellaneous	1,500.00	13,905.00	1,500.00	1,000.00
A. TOTAL	176,630.00	193,225.00	182,605.00	182,505.00

B. Items Controlled by the House Of Delegates

General Administrative Expenses:

Equipment Maint & Rent	18,000.00	18,363.00	18,000.00	18,000.00
Technological Support	8,000.00	7,924.00	8,000.00	8,000.00
Membership Dues & Subs	900.00	600.00	750.00	750.00
Support Staff Expenses	2,500.00	3,131.00	2,500.00	1,800.00
Office Supplies	2,800.00	1,945.00	2,000.00	2,000.00
Executive Board Expenses	2,500.00	1,748.00	2,500.00	2,000.00
President's Expenses	5,000.00	519.00	5,000.00	1,500.00
1st Vice President Expenses	3,000.00	1,305.00	3,000.00	500.00
Secretary-Treasurer Travel Exp.	4,000.00	3,650.00	3,650.00	-
ADA Delegates Expenses	30,000.00	34,457.00	35,000.00	-
Leadership Conference	0.00	0.00	0.00	500.00
KOHC Membership	300.00	300.00	300.00	300.00
Ex. Dir. Discretionary Expenses	750.00	524.00	750.00	750.00
Smile KY		0.00		-
Auto Expenses	3,000.00	5,081.00	5,000.00	5,000.00
Total General Administrative Exp.	80,750.00	79,547.00	86,450.00	41,100.00

	Adopted Budget 2020	Year to Date 12/31/2019	Proposed Budget 2021	Alternate Budget Proposal 2021
Council/Committee/Work Group Exp.:				
Council on Annual Session	500.00	0	500.00	-
Council on Govt Affaris	0.00	0.00	0.00	-
Long Range Planning Committee	0.00		0.00	-
New Dentist/Membership Steering Committee	2,000.00	0.00	2,000.00	2,000.00
General Council Expenses	250.00		250.00	250.00
UK-UL KSDS Student Support	3,000.00	5,256.00	5,000.00	5,000.00
Total Council/Committee/Work Group Expenses:	5,750.00	5,256.00	7,750.00	7,250.00
B. TOTAL	86,500.00	84,803.00	94,200.00	48,350.00

	Adopted Budget	Year to Date	Proposed Budget	Alternate Budget Proposal
	2020	12/31/2019	2021	2021
C. Staff Compensation				
Executive Directors Expenses	20,000.00	16,645.00	20,000.00	11,000.00
Salaries-Staff	395,000.00	398,687.00	405,000.00	395,000.00
Staff Benefits	37,000.00	38,409.00	37,000.00	37,000.00
Retirement Plan Contributions	15,850.00	14,800.00	16,000.00	15,800.00
Payroll Taxes	34,000.00	25,797.00	28,000.00	27,250.00
C. TOTAL	<u>501,850.00</u>	<u>494,338.00</u>	<u>506,000.00</u>	<u>486,050.00</u>
D. Fund Contributions				
Reserve Fund Expenses	0.00	-17903.00	0.00	5,748.00
Legislative Fund Contribution				4,800.00
Capital Expenditures	0.00		0.00	4,000.00
D. TOTAL	<u>0.00</u>	<u>-17903.00</u>	<u>0.00</u>	<u>14548.00</u>
E. Non-Budgeted Expenses				
ADA Grant Expense		50,304.00		-
Investment Fees	750.00	675.00	1,000.00	1,000.00
loss on disposal of assets		0.00		
E. TOTAL		<u>50,979.00</u>	<u>1,000.00</u>	<u>1,000.00</u>
TOTAL EXPENSES	765,730.00	805,442.00	783,805.00	732,453.00

7. **KDA BUDGET AND FINANCE COMMITTEE MINUTES. DR. BJ Millay** gave the following report.

**KENTUCKY DENTAL ASSOCIATION
BUDGET AND FINANCE MEETING**

Conference Call (Zoom)

Louisville, Kentucky

May 28, 2020

7:00 P.M.

1. **CALL TO ORDER. Dr. BJ Millay** called the meeting to order at 7:07 P.M. The following members of the committee were present: Dr. Darren Greenwell, Dr. Joe McCarty, Dr. Robert Millay, Dr. Jonathan Rich and Dr. Sharon Turner.

Dr. Mark Moats was present also. Staff members present were: Mr. Rick Whitehouse, KDA Executive Director and Mr. Todd Edwards, KDA Assistant Executive Director.

2. **THE PROPOSED 2021 KDA BUDGET.** There were lengthy discussions about the revenues and expenses for the proposed 2021 KDA Budget.

It was the consensus of the committee to recommend a five-dollar dues increase to the KDA Board of Directors for approval. These additional monies would go to the Legislative Fund.

It was the consensus of the committee to review mid-year finances to allow for course corrections in budget.

It was the consensus of the committee to send the 2021 Alternate Proposed KDA Budget to the KDA Executive Board with a recommendation to approve.

3. **ADJOURNMENT.** The meeting was adjourned at 8:30 P.M.

Respectfully submitted

Dr. BJ Millay
Chairman

Dr. Cliff Lowdenback moved to accept the 2021 Alternate Budget Proposal with the exception of increasing the dues increase from five dollars to twenty five dollars with the increase going to the Legislative Fund and approve the recommendations by the Budget and Finance Committee. **Dr. Laura Hancock Jones** seconded the motion.

MOTION: APPROVED.

8. REPORT OF THE PRESIDENT. Dr. Mark Moats submitted the following report:

So very much has changed in our world, our lives and in our profession since our last KDA Executive Board meeting on March 7, 2020. I want to first share a humble and heartfelt “Thank You” to each of you for your dedicated service to dentistry in Kentucky and your leadership on the Executive Committee of the KDA. I would also like to recognize our tremendous KDA Administrative team of Rick, Todd, Janet, Melissa and Jenna. All the Best to Jenna with LDS. In addition, I want to thank our lobbyist partners in McCarthy Strategic Solutions and Libby Milligan for all the efforts on our behalf. Finally, there are so many individuals and groups that deserve appropriate recognition for their leadership and efforts on the part of dentistry in the Commonwealth during this time and I will reserve recognition for many for a later date.

As KDA President, I have had the honor to help represent the KDA in a number of ways. Among the most notable over the last few months have been among the following:

After KDA Executive Board Discussion, we elected NOT to proceed with Fee Survey Collaboration with Delta Dental of Kentucky but will certainly encourage additional collaborative efforts with Delta Dental to provide a Win-Win-Win.

Since the onset of the COVID-19 Crisis, I have been extremely proud and thankful for the significant efforts of the **Presidential Workgroup on COVID-19** that was formed and began a series of calls and Zoom meetings to address the challenges that this crisis has presented to our members and our profession. By sharing daily calls for the initial weeks and finally every other day and now weekly Zoom meetings, this workgroup has been critical to the exchange of information, insight and ideas on nearly every aspect of our profession and the challenges we have faced and adding to the guidance and solutions that have been provided to us all. I am especially grateful for the tireless effort and energy of Dr. Darren Greenwell, Dr. Jonathan Rich, Dr. Sharon Turner, Dr. Fred Howard, Dr. Bill Lee, Dr. Garth Bobrowski, Rick Whitehouse and Todd Edwards. Your service is an inspiration to us all !

I am also very proud of the past and current leadership of the KDA that has allowed the formation of a collaborative effort that has been referred to as the **Kentucky Dental Reopening Workgroup**. This effort initiated by the KDA included leadership from the KDA, Kentucky Dental Hygienists’ Association, the Kentucky Board of Dentistry and the Kentucky Department for Public Health. This initial meeting group expanded quickly to add other oral health stakeholders to include the leadership of the Kentucky Oral Health Coalition, the University of Louisville School of Dentistry and the University of Kentucky College of Dentistry. I certainly would like to recognize the past leaders of our KDA and others for laying the groundwork by developing the relationships that allowed this collaboration to establish a foundation.

The **Kentucky Dental Reopening Workgroup** was able to come together collaboratively in a series of calls and Zoom meetings to include the ADA Executive Director Dr. Kathy O'Loughlin and other ADA Leadership team members to formulate a plan of action that allowed #TeamKentuckyDentistry to be prepared to answer the call of Governor Andy Beshear. Upon his request and in very short order, this group was able to provide Governor Beshear and his team an extremely well crafted plan for a safe reopening of dentistry in KY. We offer special thanks to the outstanding leadership of each of these partners in our reopening efforts.

The **Kentucky Dental Reopening Workgroup** has been able to continue to meet and collaborate on additional guidance documents to include a **Phase I Dentistry Reopening FAQ**. We will continue to collaborate to attempt to shape and guide our continued reopening with the most current resources of all of our organizations and to also include best practices of the ADA, CDC and OSHA.

I have also had the opportunity to represent the KDA during a number of Kentucky Board of Dentistry Zoom Meetings and hearings. I certainly commend KBOD President

Dr. Geoffrey Ball and KBOD Executive Director Mr. Jeff Allen for their strong leadership. I also share gratitude to them for including the KDA in their meetings and deliberations as possible.

The KDA has been able to be present during the KY Oral Health Coalition Meetings and Kentucky Oral Health Community Calls on COVID-19.

We have been thankful for ongoing ADA Power of Three Zoom Meetings held initially for 30 minutes and expanded to 60 minutes weekly from the top leadership of the ADA to provide direct interaction and insight to the initiatives and efforts of the ADA for our members.

We have also continued to hold KDA Bi-Weekly Legislative Calls with McCarthy Strategic Solutions to stay informed about legislative efforts and agendas and points of action for dentistry in Kentucky. We continue to shape our legislative focus.

April 24, 2020 I had the honor of representing the KDA by presenting Congratulations to the 2020 UKCD Graduating Class during their Senior Awards Recognition Ceremony via Zoom.

Additionally, I had the opportunity to represent the KDA and provide information and insight with local and state media interviews with Dr. Wayne Tuckson with KET, also provided interviews with WAVE-3 News Louisville, WFIE 14NEWS Evansville, Indiana and Louisville Business Journal.

Participated in a KDA leadership call with Dr. Steven Stack, Commissioner Department of Public Health. Deputy Commissioner Dr. Connie White, State Dental Director Dr. Julie McKee and other members of his leadership team also joined the call. He and his team provided an opportunity for us to share obstacles, challenges and successes of our dental reopening in Kentucky. He was able to offer insights and perspective from his role as Commissioner of the Department of Public Health.

On May 20th, We also held a very productive KDA Budget and Finance Committee Meeting. Chairman Dr. BJ Millay and Secretary/Treasurer Dr. Sharon Turner and this committee have provided a detailed evaluation and fiscally responsible budget for our Association. Thanks to all the Committee Members for their outstanding efforts.

We are excited about the upcoming months of our dental reopening and coming together for our 2020 KDA Annual Meeting coming in August in French Lick, Indiana. Dr. Laura Hancock-Jones has worked very hard to create an excellent platform for our meeting to meet the needs of our KDA member dentists. We will continue to advocate for dentistry and the needs of dentistry in Kentucky. We continue to focus on our legislative agenda and hope to have more to share soon. We will continue to be a voice for KDA and for all of dentistry in Kentucky.

Thanks to each of you and especially the GRDS for the honor and privilege that you have provided me to serve as President of the KDA for 2019-2020. It has always been my goal to help carry out the Mission of the KDA: Helping Members Succeed and Serve.

As we continue to face significant challenges in our profession and across the Commonwealth and Country, I am comforted by the wisdom and words of our ADA President Dr. Chad Gehani that was shared during our 2019 KDA Annual Meeting, "Together We Go Farther!"

Respectfully Submitted,

Mark A. Moats, D.M.D., M.A.G.D., F.A.C.D.



9. **MEMBER LOYALTY STUDY.** Mr. Steven O. Horne, Senior Manager, ADA Research Insight Marketing gave a report of the survey conducted in February of 2020 by the ADA concerning the interest of the Kentucky dental membership. The PowerPoint presentation can be obtained by contacting the KDA office. The methodology used for the study is listed below.

Survey Methodology:

- Survey instrument developed jointly between KDA and ADA
- Deployed on Feb 19, 2020 to all non-retired KDA members
- A sweepstakes drawing for one of two \$250 Amazon gift cards was used as an incentive to encourage participation
- Reminders were issued on Feb 26 and Mar 3
- 178 KDA dentists responded to the invitations
- Response rate = 14%
- Results are reported at the state level, national level, by member segment, and local society (for certain questions)

10. **REPORT OF THE EXECUTIVE DIRECTOR.** Mr. Richard Whitehouse submitted the following report:

MEMORANDUM

To: KDA Executive Board
From: Richard A. Whitehouse, Executive Director
Re: Executive Director's Report for June 13, 2020 meeting
Date: May 29, 2020

PRESENTATIONS

ADA Member Value Survey results – Steve Horn (via Zoom)

The following is a summary of significant information and activity since my last report. It is broken down according to our strategic goals.

Since the beginning of the global pandemic, KDA leadership and staff have worked tirelessly on behalf of members well beyond the bounds of any category (advocacy, member support, public awareness, association excellence) delineated in this report. Accordingly, activity regarding our COVID-19 response is referenced in each section.

ADVOCACY

- advocate for dentistry in the commonwealth -

COVID-19

Since the first COVID-19 patient in Kentucky was identified on March 6th and dental practices temporarily closed or were reduced to providing only emergency procedures, we have

worked to keep members informed as well as attempt to educate policymakers regarding the ability of organized dentistry to ensure the safety of patients, staff, and providers. Many of our neighboring states and some organizations reacted to this crisis by sending letters to the governor which had no effect and then touting this effort to their members as action on their behalf. Fortunately, KDA leadership recognized the opportunity to work within the system and influence the administration by working through public health channels and directly addressing legitimate public health concerns regarding re-opening dental practices and providing scientifically based evidence to ensure that dental offices could operate safely in this new airborne infectious disease environment.

Shortly thereafter, Governor Beshear charged professional associations with developing back to work plans for reopening their practices and businesses. KDA leadership organized a workgroup consisting of the State Dental Director, the Kentucky Board of Dentistry, the Kentucky Dental Hygienists Association, the Kentucky Oral Health Coalition and the deans of our state dental schools. The workgroup began the task of formulating a back to work plan.

On Thursday, April 23rd, during a discussion with the board of dentistry on this topic, the governor announced his plan to allow dentists to return to work the following week pending approval of our plan being submitted and approved. The workgroup swiftly produced a document that all parties agreed to and submitted it to the governor. Governor Beshear approved the plan on April 26th and practices began to reopen.

MEMBER SUPPORT

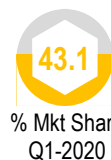
- serve and support the needs and success of members -

COVID-19

- We have provided a great deal of information via Constant Contact almost every day and sometimes two or three times a day since the first Kentucky COVID-19 patient in March. Advice has run the gamut from enhanced safety protocols to EIDL and PPP provisions of the CARES Act.
- During this crisis, early on and related to information regarding public health, we distributed information to all Kentucky dentists. As issues became more directly centered upon practice considerations and limited resources related to business, more information was focused only to KDA members.
- In response to member concerns and consistent with ADA guidance, we sent a letter to Kentucky Emergency Management as well as Governor Beshear requesting the state provide dentists access to PPE. The request resulted in Public Health Commissioner Dr. Steve Stack reaching out to KDA and organizing a call with KDA leadership explaining why this is not possible at this time.

Quarterly Membership Report

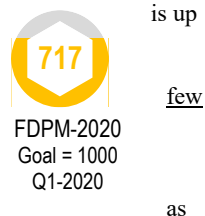
For the fourth quarter of 2019, our market share was 43.1% 0.6% below this time last year. NOTE: There was an increase of 170 dentists in Kentucky (2,484) compared to last year and we ended this with 58 more members (1,071) on the books than at this time last year.



**which is
licensed
quarter**

Of all licensed Kentucky dentists, **28.9% (717) paid full dues**. This is 1.7% less than last year. The percentage of dentists in Kentucky receiving discounted dues is up 1.9% over last year to 15.1% and the percentage of non-member dentists dropped 0.5% to 46.7%.

The decreasing number of members paying full dues in the last years remains the trend to watch. Since Q1-2016, full-dues paying members have *decreased* by 6.8%. Members receiving discounts have *increased* by 4.6%. Non-members have *increased* by 1.1%. This trend speaks to both the need to attract new full active dues paying members well as to seek new sources of non-dues revenue.



The Q1-2020 report is included as an **ATTACHMENT**.

KDA Annual Meeting

In consultation with our executive committee, we have decided to continue plans to host our annual meeting as scheduled on August 27-30 at French Lick Resort. The KDA Executive Board may wish to discuss this during our business meeting or at a future date.

- We have contacted the resort. They plan to reopen on May 29th. They have told us they will support us in any decision we make. If we decide to move forward as planned, they will work with us to help create a safe and successful meeting. If we choose to cancel or postpone the meeting, there will be no penalty of charge for doing so – even in August. However, there are other practical and financial considerations that require us to commit to a decision earlier.
- Our budget for this year envisioned our making \$80K at this meeting. If we do not conduct the meeting, we will have to address the shortfall. As of this date, we have not entered into contract with any CE speakers. But, we have given a \$7K deposit to our keynote speaker.
- We anticipate that we will be continuing to practice social distancing as well as wearing masks during our meeting. We have discussed this with Dr. Hancock -Jones as these concerns will certainly impact the way in which we conduct our CE program. We have discussed using the larger ballroom for CE and dividing it into three separate rooms for different tracks. Speakers could move between rooms rather than attendees and social distance could be easily maintained in this scenario. As always, we need to ensure that we are providing an appropriate number of course offerings that appeal to a diverse group of attendees and interests. This is especially important as we prepare to create a membership category for dental hygienists.
- A successful meeting requires us to hold the line on expenses. But, we cannot be successful without revenue from attendees, patrons and our exhibitors. The resort has completed new construction near our proposed CE space which could be used as our exhibit hall. As of this date, we have about 20 confirmed vendors in our exhibit hall. To encourage greater vendor attendance in our exhibit hall and express our appreciation for their support, we are offering them a BOGO (buy one/get one) deal. For the price of a single booth, we will give them a double. It doesn't cost us anything. But, it increases the value to our vendors, promotes social distancing, and will help create the appearance of a fuller house.
- At this moment, our Patterson party is still on.

- UKCD is still planning on hosting their reception. But, ULSD has made the decision to cancel their reception.
- ADA Chief Lobbyist, Mike Graham was going to address our House of Delegates. But, ADA has imposed travel restrictions that have changed those plans. We are exploring having him participate via Zoom.
- Our rock-star keynote speaker is still on board. However, we may want to re-examine whether to move forward with him this year or save him for next year given a likely scaled down event. We can discuss other options at our upcoming board meeting.
- I have reached out to Dr. Stack to see if he a/o the governor would be willing to address our members or the house of delegates either in-person or via Zoom.
- Finally, we have also seen a dip in our room block in recent weeks. It is more critical than ever (should the board decide to proceed) that board members do all they can to “talk up” this meeting and encourage attendance. We are working to build a program in an even more difficult situation than usual. But, we have a lot going for us in a facility that we know people enjoy. One that can afford us a safe space to meet and host a diverse and focused CE curriculum, great activities and amenities, an exhibit hall with good foot traffic and the opportunity for engagement with our members.

KDA Association Success Challenge Coin

Please tell your colleagues and everyone in your local societies about our new KDA Challenge Coins! There are three ways to earn a coin for 2020:

- *GET A MEMBER* - Attend our 2020 KDA Annual Meeting AND recruit a non-member to join KDA before August 3, 2020.
 - *FIND A VENDOR* – Attend our 2020 KDA Annual Meeting AND refer a new vendor willing to become a patron or purchase a booth in our exhibit hall at the meeting no later than August 3, 2020.
 - *BE A KDA ADVOCATE* – Attend our annual KDA Legislative Day in February and meet with your legislators on issues impacting Kentucky dentists.
- We will recognize challenge coin recipients during the William Marcus Randall Luncheon at our annual meeting.

The Dentists Supply Company (tdsc.com)

As of March 6th, 149 accounts have been created since inception of this program last Spring. Total revenue generated over that time is \$177,451.17. Please spread the word regarding this important member benefit.

ADAPT (ADA Practice Transitions)

We continue to work in collaboration with ADAPT to market and promote this program to our members. Here is a breakdown of those who have demonstrated interest:

- Complete and submitted profile - 9 dentists/7 owners
- Incomplete a/o unsubmitted profile – 18 dentists/15 owners

PUBLIC AWARENESS

- promote oral health through community service and public relations –

COVID-19

Typically, I personally deal with media questions or interviews on your behalf. But, in a situation like this one, it is important to have a dentist available for response. Given the nature of this crisis, we were fortunate to have KDA leaders as well as members step up to address concerns regarding safe practice, infection control, enhanced protocols and re-opening dental offices. I particularly want to recognize the efforts of Dr. Moats and Dr. Turner to adroitly work with both electronic and print media on this issue. In addition, Dr. Greenwell effectively represented organized dentistry as a panelist in the return to work webinar hosted by KOHC. All of these efforts made a huge difference in communicating the right message and assuaging potential hysteria regarding return to work and safe practice.

ASSOCIATION EXCELLENCE

- lead the profession through the ADA tri-partite structure -

COVID-19

- We have provided information to the executive committee during the initial weeks of the pandemic through frequent Zoom meetings and phone calls.
- We have worked diligently to ensure coordinated messaging and strategy with ADA and participated in numerous webinars and updates to better communicate with and inform our members.
- We had hoped to apply for grants or forgivable loans through the first CARES Act. However, 501(c)(6) non-profit organizations were not permitted to receive monies under that package. We are hopeful that this will be addressed in a future relief package.
- In March, the corporate headquarters of our building tenants sent us a letter telling us they were taking a three-month period to reassess their business situation and had decided not to pay rent as a financial strategy. Todd and I contacted the tenants immediately. I am pleased to report we did indeed receive payment for April and May.

Component Meetings

Since our last meeting, KDA leaders have visited Eastern, Green River and Blue Grass Dental Societies.

Upcoming 2020 Meetings

June 5-7	TDA Meeting
July 11	KBOD Meeting
July 20-21	President Elect Conference
July 21-22	ADA Management Conference
July 23-24	ADA Membership Conference
TBD	Mid States Dental Meeting
August 12	Dental TAC
August 27-30	KDA Annual Meeting
September 12	KBOD Meeting
October 15-20	ADA Annual Meeting
TBD	6 th District Pre-Caucus
October 15-30	ADA Annual Meeting
November 7	KBOD Meeting
November 18	Dental TAC
TBD	ADA Lobbyist Conference

Current KDA Patrons

- Bowman Insurance – Platinum Patron/Partner
- Commonwealth Technology – Platinum Patron/Partner

Respectfully submitted,
Richard A. Whitehouse, Executive Director

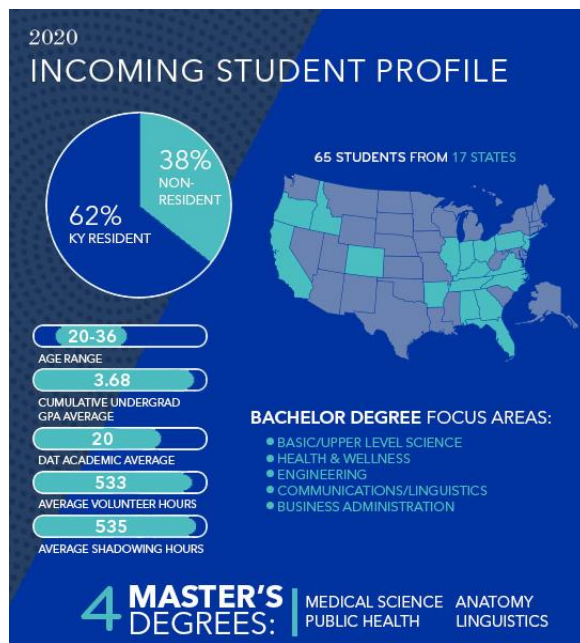
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11. REPORT OF UNIVERSITY OF KENTUCKY COLLEGE DENTISTRY. Interim Dean Jeff Okeson presented the UK report.

**University of Kentucky College of Dentistry
Kentucky Dental Association Executive Report
June 2020**

Admission Updates:

Class of 2024 Incoming Student Profile



Alumni:

- On February 7, the UKCD Alumni Association held the 11th Annual Barrels and Kegs and Silent Auction. This event raises funds for the UKCD Alumni Association Scholarship and student and alumni activities.
- All March and April in-person alumni events were cancelled due to COVID-19 including a celebration dinner for the graduating dental class and a reception for alumni at Hinman in Atlanta, Georgia.

- On April 20, the UKCD Alumni Association held a virtual town hall for alumni and Interim Dean Okeson gave an update on the college's efforts during the current pandemic.
- On May 7, the UKCD Alumni Association held a follow up virtual meeting for alumni titled "UKCD Alumni Check-Up Hour" and will continue to do these virtual events monthly.
- The alumni office is also reaching out to UKCD classes celebrating an anniversary year (1970, 1975, 1980, 1985, 1990, 1995, 2000, 2005, 2010, and 2015) to host zoom class parties and put together an electronic yearbook with updates for the classes.
- The alumni board continues to hold quarterly board meetings, and everyone is invited to attend. At the next meeting in June (to be held virtually through Zoom), the group will choose the 2020 Distinguished Alumnus of the Year. Nominations are due June 4, 2020.
- Upcoming UKCD Alumni Association activities are:
 - August 15, 2020 – UKCD Alumni Association Golf Scramble
 - August 28, 2020 – Alumni Reception at the KDA
 - October 9-10, 2020 – 44th Annual Fall Symposium and Alumni Weekend

Awards and Publications

- Kutkut A, Abu-Eid R, Sharab L, Al-Sabbagh M. Full Mouth Rehabilitation with Implant-Prosthesis in Marfan Syndrome Patient: Clinical Report and Literature Review. J Oral Implantol. 2020 Apr 1;46(2):115-121. See more here.
- Whitt J, Al-Sabbagh M, Dawson D, Shehata E, Smith MH, Alejandro Tezanos, and Ahmad Kutkut. Efficacy of Stem Cell Allograft in Maxillary Sinus Bone Regeneration: A Randomized Controlled Clinical and Blinded Histomorphometric Study. Accepted at International Journal of Implant Dentistry, May 2020.
- Drs. Isabel Moreno Hay and Jeffrey Okeson co-authored a research paper with OFP resident Dr. Sripriya Jayaraman titled "Temporomandibular Disorders as an Adverse Effect of Oral Appliance Therapy for the Management of Obstructive Sleep Apnea: A Case Report."
- Dr. Isabel Moreno Hay co-authored a research abstract titled "Use of Mandibular Positioning Device during Drug-Induced Sleep Endoscopy for Patient Selection in Oral Appliance Therapy: Observational Study in Patients with Primary Snoring and Obstructive Sleep Apnea" which was awarded with the 2020 AADSM Clinical Research Award.

- Dr. Anastasia Katsavochristou recently published "Current Status of Magnetic Resonance on Saliva for Oral and Dental Health Early Diagnosis" in Magnetochemistry.
- As a result of an NIH COBRE award to the College of Dentistry. Dr. Dolph Dawson, along with Drs. Emecen-Huja, Danaher, Kryscio, Ebersole, Miller and C. Wang, published "Relationship Between Herpesviruses and Periodontal Disease Progression."
- Dr. Octavio Gonzalez published two chapters in Oral Mucosal Immunity and Microbiome.
- Dr. Anastasia Katsavochristou was recently published in the Journal of Prosthetic Dentistry. The abstract for "Accuracy of marginal fit and axial wall contour for lithium disilicate crowns fabricated using three digital workflows."
- Dr. Dolph Dawson has been appointed as a CODA Site Visitor in periodontics for one year, starting in October 2020.
- Dr. Steve Tucker has been named associate program director in Oral and Maxillofacial Surgery. His duties will include coordinating educational modules for OMFS residents and other activities.
- Dr. Gitanjali Pinto-Sinai was selected to serve on the ADEA AADSA Advisory Group, a role that includes supporting the ADEA Division of Educational Pathways (ADEA DEP) staff in reviewing and revising data elements, data manipulation, report formats, information transmittal protocols and the essential items related to the application service.
- Dr. Lina Sharab was selected to receive a scholarship award to attend the ADEA Summer Program for Emerging Academic Leaders. The program offers the opportunity for faculty to participate in programs that will improve their teaching abilities, increase their leadership skills, and advance their understanding and mastery of other critical elements of a successful academic career.

Student Updates

- The University of Kentucky College of Dentistry held their Senior Awards Recognition Banquet via a virtual event on April 24, 2020.
- The University of Kentucky College of Dentistry held their "Commencement" Ceremony via a drive-in event at Kroger Field Stadium parking lot on May 9th, 2020. Interim Dean Okeson addressed the class who were all parked in their cars listening on their car radios. Dr. Molly Smith announced each graduate's name and future plans to the sounds of beeping horns and flashing lights. After the roll call, the students drove past the faculty and staff who were lined up in the parking lot with signs, banners and balloons. An official commencement event for the class of 2020 will be held next spring.

- The University of Kentucky College of Dentistry participated in a virtual recruitment fair on May 19th, 2020, organized by ADEA.

Faculty in the Department of Oral Health Practice:

New Full Time Faculty

- None

New Part Time Faculty

- Justin Kindler, DMD, Assistant Professor, Division of Endodontics

Retirements

- None

Resignations

- None

Administrative

- None

Promotions

- Hiroko Nagaoka, DDS, MS promotion to Associate Professor with Tenure, Division of Restorative Dentistry

Faculty in the Department of Oral Health Science:

New Full Time Faculty

- Ian Boggero, MS, PhD, Assistant Professor, Division of Orofacial Pain
- Ashley Clark, DDS, MS Associate Professor, Division of Oral Pathology
- Andrea Little, DMD, Assistant Professor, Division of Adult Dentistry, Hazard, KY
- Zindell Richardson, DMD, Associate Professor, Division of Adult Dentistry and Chair, Department of Oral Health Science

New Part Time Faculty

- None

Retirements

- None

Administrative

- Zindell Richardson, DMD, Associate Professor, Division of Adult Dentistry and Chair, Department of Oral Health Science

Promotions

- Octavio Gonzales, DDS, MS, PhD, awarded Tenure as an Associate Professor, Division of Periodontics and Center for Oral Health Research
- Cristina Perez, DDS, MS, promotion to Associate Professor with Tenure, Division Pediatric Dentistry

Philanthropy:

- A stock gift of \$50,728 from an anonymous donor helped to establish the College of Dentistry Scholarship Endowment. With this gift and other commitments that total \$81,628, UKCD established the College of Dentistry Scholarship Endowment. Previously, this scholarship had been funded through annual gifts. This scholarship will continue to go to an incoming first year DMD student who demonstrates potential for academic success based on past academic performance; and has unmet financial need. Preference shall be given to student(s) in an underrepresented population as long as it helps the College achieve the benefits of diversity.
- Mrs. Charlotte Lewis continued to provide funding to the Gene P. Lewis Fellowship with a new major gift. This fellowship will go to someone in the Colleges of Dentistry, Public Health or Medicine who is undertaking research oral health disparities in underserved or economically depressed populations and/or regions. Dr. Luciana Shaddox, Associate Dean of Research, will take the lead this year to award the first recipient of this fellowship.
- Delta Dental of Kentucky provided a second year of funding to underwrite one Saturday Morning Clinic in 2020. The UKCD Saturday Morning Clinic (SMC) was created by dental students over four decades ago as an opportunity to promote oral health and awareness while giving back to the community. Currently, the program provides care to children age's four to twelve. In addition, pre-dental students may visit the Saturday Morning Clinic to observe clinic operations. The clinic is held once a month, approximately 8-10 times per year. Donations to the Saturday Morning Clinic ensures that the children receive the highest level of quality of care.
- Dr. Joseph O'Neil completed his commitment to provide funding for a Dental Cone Beam CT. The cone beam was purchased and placed in the student clinic on the third floor. This piece of equipment allows UKCD to take small volume CBCT, which are especially useful for endodontic cases and diagnostic exams. The cone beam with its 3D capabilities allows us to teach at a higher level with 3D images versus 2D.
- Henry Schein donated to UKCD three factory refurbished Planmeca Planmill 40. These are certified model mills that feature the latest upgrades and operate with all current versions of software.

- Delta Dental of Kentucky Foundation awarded UKCD additional unrestricted funding to be used where needed most by the College during the COVID-19 pandemic.
- Representatives of the College of Dentistry, including Interim Dean Okeson, visited Peppermill Pointe Partnership to learn more about their approach to dentistry.
- The Directors of Philanthropy and Alumni Engagement moved to new offices at Healthcare Annex #1 on Waller Ave., Suite 320. Mailing address will remain the College's address.
- Two local alumni visited UK College of Dentistry to discuss strengthening UKCD's relationship with Kentucky State University. They met with Dr. Gitanjali Pinto-Sinai, Assistant Dean for Admissions & Student Affairs
- The Director of Philanthropy made visits to alumni in the Florida (Orlando and Melbourne), and Lexington.
- UKCD held its first Taskforce on Innovative Dentistry. The participants discussed factor(s) that the members expect to impact the future of dentistry and the opportunities for UKCD in those trends. The meeting was Co-Chaired by Interim Dean Okeson and Associated Dean for Clinical Affairs, Dr. David Thornton. Representatives from the following organizations were invited to attend, along with a small group of UKCD faculty: Bien Air USA; Carbon; Henry Schein, Inc.; Mortenson Dental Partners; Straumann; United Health Foundation; and U.S. Air Force
- Through philanthropy, the College of Dentistry had previously established six endowed professorships. These professorships are awarded to outstanding leaders in the UK College of Dentistry, who have contributed to their field of expertise, both locally and nationally. In early May, the University of Kentucky Board of Trustees approved the following individuals to the following endowed professorships:
 - Mohanad Al-Sabbagh, Professor, appointed to the J. Gary Maynard, Jr. Professorship for Periodontology and Oral Health Research
 - Reny de Leeuw, Professor appointed to the William R. Willard M.D., Ph.D. Professorship of Dental Education
 - Ahmad M Kutkut, Associate Professor, appointed to the University Professorship in Dentistry

- James K Hartsfield, Professor and joint appointment in Microbiology, Immunology and Molecular Genetics, College of Medicine, reappointed to the E. Preston Hicks Professorship for Orthodontics and Oral Health Research
- Craig S Miller, Professor and joint appointment in Microbiology, Immunology and Molecular Genetics, College of Medicine, appointed to the Alvin L. Morris Professorship in Oral Health
- Joseph E Van Sickels, Professor, appointed to the Dr. Robert D. Marciani Professorship for Oral and Maxillofacial Surgery

12. THE REPORT OF THE TECHNICAL ADVISORY TO KMAP. Dr Garth Bobrowski presented the following report.

COMBINED REPORT
DENTAL TAC/COUNCIL ON GOVERNMENTAL AFFAIRS

KDA EXECUTIVE BOARD MEETING

JUNE 13, 2020

Medicaid Technical Advisory Committee(TAC)

1. Due to COVID-19, the state cancelled all TAC/MAC meetings until further notice; therefore, no report was planned. Due to changes that have occurred this week , a report is now presented.
2. **ACTION ITEM:** Dr. Matt Johnson has come off the TAC. I place Dr. Brandon Taylor in nomination to fill this position. He has attended several TAC meetings in the past and he is now interested in officially being on the TAC to replace Dr. Matt.
3. Last year I advocated for the state to allow teleconferencing media (FaceBook Live, Zoom, Skype, Go to Meeting, etc.) especially for our TAC members who could not make the drive to Frankfort for an in-person meeting , but could attend by a videoconference especially to fulfill the requirement of having a quorum for voting on issues. This request was denied. Later the state said we would have to use special teleconferencing rooms in the Dept. of Public Health bldg. in Frankfort, but that we have to bring our own equipment and pay a \$75/hr fee. We have NO BUDGET. Just recently they are allowing these social media avenues to conduct a meeting. So, we are looking into this.
4. Audits of dental practices are on the rise with several complaints on the tactics used by the State auditors and the Avesis auditors. One major problem is that the state/MCO can go back five (5) years for an audit, but if there is a clerical error, the dentist is only allowed to make a correction for one (1) year. The TAC has addressed this and has made a recommendation to the MAC to fix this contractual language between all parties. Most of the audits start past the one year time frame. **This can create an AUDIT bill into the 'tens of thousands of dollars' and creates a serious financial hardship on the Medicaid doctor.**
 1. **ACTION ITEM:** I recommend that the KDA draft a letter from the KDA President and the KDA Executive Director to address this contractual language to make the time frames match and send this to each MCO

(including the new MCO's Molina and United Healthcare) and to the state Cabinet for Health and Family Services, the KY Dept. of Finance, and the KY Dept. of Insurance.

5. On May 22, 2020 I sent a 2-page letter to CHFS (Sec. Friedlander, Commissioner Lisa Lee and Dep. Com. Stephanie Bates)/the MCO's and CHFS.Listens@ky.gov (Office of the Ombudsman) concerning the large increase in cost of PPE (COVID-19) and the extremely low reimbursement rates. A copy of the letter is available upon request.

6. On Thursday 6-11-2020 I received a notice along with the KDA concerning the **Medicaid Provider Relief Fund**. The KDA has sent out information to our members.

7. I just got a notification yesterday that Veronica Cecil is returning to CHFS as a Deputy Commissioner for Medicaid. I knew her and worked with her under a previous administration. The KDA and our lobbying firm (McCarthy Strategic Solutions) have a good working relationship with Ms. Veronica. It is always good to build and nurture these relationships for the betterment of dentistry and taking care of our patients.

Respectfully submitted,
Garth Bobrowski DMD,
Chair, Medicaid Dental TAC

COUNCIL ON GOVERNMENTAL AFFAIRS REPORT

KDA EXECUTIVE BOARD MEETING

JUNE 13, 2020

1. PPE COSTS/ NON-COVERED SERVICES: The KDA, Council on Governmental Affairs, and our lobbying group (McCarthy Strategic Solutions) are working on this situation. Upon contacting many insurance companies only two were found to pay \$10 per patient visit for dental care: Delta Dental of Vermont and Delta Dental of Connecticut for an estimated 2 months during the COVID-19 pandemic. The insurance companies of Guardian, MetLife, Cigna, Aetna, Delta Dental's of Arkansas, California, Illinois, Kentucky do not allow the dentist to charge a patient for the added, highly increased expense of PPE nor have they offered any help with these costs. There may be other insurance companies out there that are helping to cover this added cost to care. NOTE: The insurance companies continued to collect monthly premiums from their customers ,even while all the dental offices were, basically, closed.
2. Dept. of Insurance: Dr. Bill Lee is building relationships here. The DOI gets hardly no complaints from dentists on insurance policies. Talk with your component societies and come up with problems and solutions to be recommended to the DOI, get these to the KDA for compilation.
3. FYI: On June 4, 2020 the KY Board of Pharmacy released the COVID-19 FAQ's and Board Guidelines(18 pages). Look at Sec. VII: Prescriptions for OFF-LABEL use for COVID-19. To summarize this: If a dentist writes a prescription for azithromycin, the pharmacist may only dispense this, if the Rx bears a written diagnosis from the prescriber consistent with its use, (but if the pharmacist calls the dentist, it is ok to verbally receive the diagnosis), with no more than a 10 day supply unless this patient was previously established on this medication prior to March 25, 2020. No refills may be permitted. See other rules. **Law/Guidance Reference:** Directives form the Kentucky Board of Pharmacy Special Called Board Meeting March 25, 2020.pdf. Look at Sec. VIII. Compounding :1. Pharmacists can compound hand sanitizer **Law/Guidance Reference:** FDA policy/ WHO Guide. 2. Pharmacists are allowed to reuse PPE in sterile and non-sterile compounding. **Law/Guidance Reference:** FDA

Temporary Policy Non-Standard PPE Practice for Sterile
Compounding.pdf(April 10,2020)

CDC Recommendation Healthcare Supply of PPE

USP Response to Shortages Garb and PPE Sterile Compounding.pdf

Look at Sec. IX. Controlled Substances

I want to personally **THANK** the KDA Executive Committee and staff for all their hard work during this COVID-19 Pandemic. They have been working extremely hard on daily phone calls, conference calls, Zoom meetings, etc.

Respectfully Submitted,
Garth Bobrowski DMD
Chair, Council on Governmental Affairs

KENTUCKY DENTAL TAC MEETING MINUTES
Cabinet for Health & Family Services
Cafe Conference Room
Frankfort, Kentucky
February 12, 2020
1:30 p.m. EST.

The meeting of the Dental Technical Advisory Committee (TAC) was called to order by Dr. Garth Bobrowski, Chair.

The TAC members in attendance: Dr. Garth Bobrowski, Dr. Phillip Schuler, Dr. Matt Johnson and Dr. Joe Petrey.

Medicaid staff in attendance: Lisa Lee, Judy Theriot, Charles Douglass, Eddie Newsome and John Hoffmann.

The Managed Care Organization (MCO) representatives in attendance were: Dr. Jerry Caudill, Nicole Allen, Mel Taylor, Dale Miracle and Shelly Grainger, Avesis; Ronnie, Aaron Washburn and Kevin Watson, DentaQuest; Jean O'Brien, Anthem Kentucky; Stuart Owen, WellCare/Centene; Cathy Stephens, Humana-CareSource; Candace Gurley, Aetna Better Health; Danielle Warren and Judy Parnell, Passport.

Also in attendance: Julie McKee, State Dental Director, Public Health; Rachael FitzGerald, Kentucky Primary Care Association; Brent Clark, dentist; Lisa Maloney, Public Health; Bruce Wilson, Dentist.

WELCOME AND INTRODUCTIONS: Dr. Bobrowski called the meeting to order and introductions were made. He welcomed Commissioner Lee and she spoke about her past sixteen years' experience in DMS and that she was looking forward to working with the TAC. She stated that the number of uninsured children in the nation, including Kentucky, is starting to rise and that DMS will be launching a KCHIP outreach initiative to find and enroll these children again. The Commissioner also stated that the priorities of this Administration are to reduce barriers to care, ensure access and focus on quality of care.

Dr. Bobrowski announced that this was Dr. Johnson's last meeting as a TAC member and he thanked him for his service.

APPROVAL OF MINUTES: A quorum was present. A motion was made, seconded and approved to accept the meeting minutes of November 13, 2019.

REPORTS AND UPDATES:

A. **Medicaid fee-for-service:** Mr. Douglass stated that he will be sending out the list of new codes that have been added to the 2020 dental fee schedule once DXC finalizes them.

B. **Anthem (DentaQuest):** There was no report.

- C. Avesis (Aetna, Humana, Passport, WellCare):** Avesis has added thirty-seven new dental codes that were released by the ADA for 2020 but these codes are not in service categories that DMS covers. For adult Medicaid patients, they will not be covered but it may be possible to cover these services for children under the EPSDT criteria.
- D. Public Health Director, Dr. Julie McKee:** There was no report.

OLD BUSINESS:

- 1. Access to Care:** Dr. Bobrowski spoke about the number of dental practices that have closed in Eastern Kentucky due to factors such as loss of jobs in the region as well as low reimbursement rates. Another factor he mentioned that could affect access to care is that Centene, formerly Kentucky Spirit, has purchased WellCare and many dental providers may not participate with the MCO considering Kentucky Spirit's past history in the state. Dr. Johnson noted that access to care is also an issue in Owensboro where only one office is accepting Medicaid patients and September is the earliest that a new patient can be seen which results in more ER visits. Dr. Johnson is a Medicaid provider but no longer accepts new patients.

Dr. Schuler stated that if provider coverage and fee schedules were boosted up that there would be a decrease in ER visits and better control of health outcomes. He also spoke about changes in the sedation regulations proposed by the Ky. Board of Dentistry that could make access to care more challenging and the risks associated with many dental procedures that will make it challenging to continue to provide services for Medicaid patients.

Dr. Petrey stated that one of the larger general dental providers in Somerset is no longer going to accept Medicaid patients, primarily treating children, because the fee structure does not work for them anymore. He spoke about the distance that Medicaid patients have to travel in order to see oral surgeons and the long wait times to get in to their offices. He spoke about his practice having three locations but that he can only be at one location at a time which skews the demographic data, and that another issue that providers have is with retroactive recoupment and issues with credentialing.

Commissioner Lee stated that providers need to speak with legislators about provider reimbursement, but that DMS wants to work on compiling basic information and data for the TAC to review and that DMS wants to move forward with data-driven policy decisions such as where the heaviest utilized areas are and what population is using the services and then drill down into the MCO reports and break out utilization patterns. The Commissioner stated she will look to the TAC to review this information and to help drive these policy decisions. Another DMS initiative is to begin compiling an Annual Medicaid Report, beginning with 2019 data to be used as a baseline for what needs to be done to make Kentucky healthier.

- 2. Status of fees/dental reimbursements:** Dr. Bobrowski noted that Stephanie Bates was going to report on a fee actuarial study but Ms. Bates was not in attendance at the meeting. Dr. McKee noted that the study is underway but is not finished. She stated that she was going to write to Commissioner Lee about looking at full-time equivalents when

doing the network assessment.

3. **Other:** There was no other Old Business.

NEW BUSINESS:

1. **Care for special needs patients and elderly (examples include acid reflux, CPAP users, diabetics, handicapped/disabled patients, TBI patients, adult fluoride, monthly income \$700:** Dr. Bobrowski spoke about trying to treat patients with these issues and that this may need to be looked at in the future.
2. **Eliminate middlemen – PBMs:** Dr. Bobrowski noted that Ohio has stopped using PBMs and that Kentucky is looking at doing this.
3. **Big Pharma:** Dr. Bobrowski stated that DMS needs to look at the Big Pharma situation.
4. **Stewards of taxpayer dollars, yet provide better care outcomes:** Dr. Bobrowski asked what dental providers can do to provide care with the dollars that are available.
5. **MAC representative:** Dr. Bobrowski noted that three names have to be submitted to the Governor for MAC representation, and Dr. Schuler and Dr. Gray both had agreed to have their names submitted but the TAC will need to submit one more name.
6. **Other:** A lengthy discussion took place concerning a tax on sugar-sweetened beverages and the amount of funding this could bring in to the Medicaid Program.
7. **Comments from dentists, hygiene, public:** Dr. Brent Clark, a dentist who has practiced for forty-six years in Eastern Kentucky, addressed the TAC and spoke about dentists abandoning the region and that this area of the state is in a crisis. He made some recommendations to the TAC and the TAC thanked him for his presentation. Dr. Bruce Wilson, an oral surgeon from Middlesboro, addressed the TAC and thanked the MCOs for their preauthorization process and streamlined billing for patients who have dental procedures performed in the hospital.
Recommendations for the MAC: (1) A recommendation to the MAC that dental providers have equal time frames for recoupments and to send in corrected claims just as DMS and/or MCOs do and that the language be included in future RFP's.
Dr. Schuler will also inform the MAC about the dental providers' and the TAC's concerns with Centene (formerly Kentucky Spirit) purchasing Wellcare and putting a ten-cent per can tax on all sugary carbonated drinks with the tax money committed to fund Medicaid services in the state.
8. **Next Meeting** – The next TAC meeting will be May 13, 2020.
- E. **Adjournment:** The meeting was adjourned.

(Minutes were transcribed by Terri Pelosi, Court Reporter, this the 28th day of February, 2020.)

13.COMPONENT REPORTS.

Louisville Dental Society report to the Kentucky Dental Association

In spite of the COVID pandemic there is much movement in the Louisville Dental Society. After 23 years of service, Mrs. Susan Broughman-Lewis has decided to retire as Executive Secretary to spend more time with her husband, Dr. Jim Lewis. Throughout Susan's tenure she oversaw and was instrumental in Smile Kentucky, community health fairs, the LDS dental van, free dental clinics, LDS Day at the Races, and the day to day management of the LDS. We often say "Susan is the LDS". As a society we are indebted to Susan for her professional, competent and conscientious administration of our organization. Enjoy your well deserved retirement. Our search for Susan's replacement led us down the hall to an outstanding and proven member of the KDA team, Ms. Jenna Scott. Her enthusiasm, skill set and energy were a perfect match for our vacancy and she will serve as the Executive Director of the Louisville Dental Society. Welcome on board Jenna. Our new president is Dr. Emily Brown, a 2013 ULSD graduate. Dr. Brown prepared for this role by serving as her class president in dental school. The LDS Executive Board meetings are continuing but the general membership meetings are fluid at this time due to COVID 19. My personal thanks and best wishes to all the dental health care professionals working under adverse circumstances during trying times. Stay strong.
Respectfully submitted, Paul Boyd

The Green River Dental Society has cancelled all meetings entirely since March 2020. We hope to have a virtual meeting perhaps late spring or early summer. Respectfully submitted, Joseph S. McCarty, D.M.D.

Bluegrass Dental Society Report

Our last meeting was Tuesday March 10th at Copper Roux. We were honored to have Dr. Mary Lynne Capilouto speaking about her remarkable journey in dentistry. She is the former Dean of UAB School of Dentistry and is the wife of Dr. Eli Capilouto, the President of UK. Dr. Julie McKee was in attendance and also gave an update on Covid-19.

We unfortunately had to cancel our senior dinner on April 30th. In lieu of the dinner, we ordered padfolios for each senior that had their names and the BGDS logo engraved on the front. These were given to them when they checked out at UKCD.

We announced our Raffle Giveaway winners on social media. They were:

Mary Oldfield: 10.2 inch, 32GB iPad

Kevin Elvidge: \$200 Tony's Steakhouse gift card

We have had two Zoom board meetings, one in April and one in May. Those meetings have been used to plan the 2020-21 meeting schedule and to discuss new ideas for a BGDS philanthropic event.

Respectfully submitted by:
Clifford Lowdenback

Southeast Dental Society has not met since our last board meeting so we have nothing to report to the Exec. Bd.

Fred

Report for Eastern Dental Society is as follows. The Society met for a business meeting on January 15, 2020 at the Bellefonte Country Club-our regular meeting place. Eric Prater gave a one hour CE course on intraoral scanners. Tuesday January 22, 2020 a joint meeting occurred that included Eastern Kentucky Dental Society, Huntington Dental Society (West Virginia), and Southern Ohio Dental Society . It was held at Rocco's Italian Restaurant in Ceredo West Virginia and an oral surgery CE course was presented via the Huntington Dental Society. After the business meeting on February 19, 2020 at the Bellefonte Country Club, a one hour CE course was presented by Chuck Cremeans of the Boyd County Emergency Medical Service on Emergency Management. Our president Dr. Nancy Mussetter canceled all meetings thereafter due to the Covid 19 pandemic.

14. KDA WORKGROUP ON KDA AND ELECTION REFORM. Chairman of the workgroup **Dr. Bill Lee** presented the following report.
KDA Workgroup on HOD and Election Reform
Suggested Bylaws Revisions
June 2020

Chapter III – House of Delegates
SECTION 5. MEETINGS.

A. The House of Delegates will meet annually at a time and place and for such duration as may be designated by the Executive Board.

B. Special meetings may be called at any time during the year by the President upon the written request of fifteen (15) members of the House of Delegates representing at least three (3) Component Societies. The time and place of a special meeting shall be determined by the President, provided the time selected shall not be more than forty-five (45) days after the request was received. The business of a special session shall be limited to that stated in the official call, except by unanimous consent.

SECTION 12. Committees

B. REFERENCE COMMITTEES.

~~(a) Names. For convenience in administration and in order to coordinate all subjects of the same nature, the following names and subjects pertaining to each shall be directed to the appropriate Reference Committee.~~

- ~~_____ 1. Budget and Administrative Affairs~~
- ~~_____ 2. Miscellaneous Business~~
- ~~_____ 3. Work Groups~~

(a) Composition. ~~The Reference Committees,~~ will consist ~~consisting of four (4)~~ five (5) officially certified delegates, who will be appointed by the President at least sixty (60) days in advance of each regular meeting,

(b) Duties. It will be the duty of the Reference Committee to consider reports referred to it, to conduct open hearings, and to report its recommendations to the House of Delegates. ~~The~~ Reference Committees shall remain in session, at a minimum, during the times specified by the President for its meeting so as to be available for comments from any member of the KDA wishing to be heard.

SECTION 21. ELECTION PROCEDURE.

~~A-Speaker of the House. The Speaker of the House will be nominated at the first meeting and elected at the second meeting of the House of Delegates during the Annual Session. Election will be by plurality of a secret ballot.~~

~~B. Other Elections. Voting shall be by ballot, except when there is only one candidate, such candidate may be declared elected by the Speaker. The majority of the legal ballots cast shall elect. In the event no~~

Commented [ST1]: What is the term for the Speaker of the House? Is this to be an annual election? This either needs to state that this is an annual election, or state the term of office.

~~candidate receives a majority of the votes cast on the first ballot, the two (2) candidates receiving the greatest number of votes shall be balloted upon again.~~

Chapter IV – General Assembly

SECTION 4. MEETINGS.

The General Assembly shall meet annually at a time and place and for such duration as may be designated by the Executive Board. Such meeting is to be known as the "Annual Session."

SECTION 9. DELEGATES AND ALTERNATE DELEGATES TO THE AMERICAN DENTAL ASSOCIATION.

A. Delegates and alternate delegates to the American Dental Association (ADA) House of Delegates shall be elected in conformity with the Bylaws of the ADA.

B. Each year the appropriate number of Delegates and Alternate Delegates to the American Dental Association House of Delegates (equal number of each) will be elected by the General Assembly. The Alternate Delegate elected term will be two (2) years in duration with a two-term limit. An Alternate Delegate who has served two terms will be eligible to run again after two (2) years of sitting out of the rotation. An Alternate Delegate is not required to sit out if choosing to run for a Delegate position. The Delegate elected term shall be three (3) years in duration with a two-term limit. A Delegate who has served two terms will be eligible to run again after three (3) years sitting out of the rotation. A senior member of the group of Delegates shall be designated as Chairperson of the Delegation by the Executive Board. The President, First Vice President and Speaker of the House of Delegates of the Kentucky Dental Association shall serve as Alternate Delegates to the ADA House of Delegates. Delegate and Alternate Delegate positions shall be identified by the year of the first ADA House of Delegates they will attend. If more than one position is open in a particular year, the positions will be delineated numerically. (Example, two delegates for the year 2021 shall be designated as "2021 ADA Delegate-1" and "2021 ADA Delegate-2").

C. Credentials. The Secretary of this Association will provide each Delegate and Alternate Delegate with a Certificate of Election, signed by the Secretary of this Association, to be filed with the House of Delegates of the American Dental Association.

SECTION 12. ELECTION PROCEDURE.

Elective officers, Delegates and Alternate Delegates to the American Dental Association House of Delegates and Trustee to the ADA (when appropriate) shall be elected by the General Assembly. ~~Nominating speeches for such candidates shall not exceed five minutes in length and seconding speeches shall not exceed two minutes. The Secretary shall call such speaker when time is expired.~~

Selection Process for Delegates, Alternate Delegates and Trustees

The Election Commission will be responsible for accepting applications for nominations to the offices of Delegate, Alternate Delegate and Trustee to the ADA. The Election Commission will not offer its suggestions as to the best candidates, but will simply assure that each candidate's application is complete and verify that the proposed candidate is a member in good standing of the KDA. The

Election Commission will collect the applications and vet the applications for completeness and compliance with the submission deadline. The Election Commission will be responsible for sending via electronic means the application(s) of any nominee to any member of the KDA who requests the option to review one or more applications.

Application Form: There will be a nomination form to be completed by the applicant. It will include, name, home address, work address, name of component society, offices held in component society or KDA, as well as other highlights from the applicant's curriculum vita. There must be attestation from the candidate that all information is correct, and that he/she can and will perform the duties of the office he/she is seeking. The candidate must also sign a conflict of interest statement. The Application will include three (3) letters of recommendation from members of the Kentucky Dental Association. The application will include a 2" X 2" color quality photograph of the applicant and an essay stating why he/she wishes to hold the office, and what his or her priorities are for the KDA and the ADA. Candidate essays and priority statements will be published in the KDA Today. Any active member of the KDA can self-nominate to the open position, including the person currently holding the position. The application form will be for all candidates, including those holding office whose term has expired if seeking another term.

Call for Nominations: The KDA Secretary/Treasurer will issue a call for nominations published in the KDA today for all vacant positions of the organization. In the call for nominations the open seats for the Delegates and/or Alternate Delegates will be numerated along with other vacant positions. The call for nomination should be published in the KDA Today in the first issue after the first of the year, e.g. the January/February issue. The deadline for submitting completed nomination forms should be April 1. This will allow their candidates' personal statements and photographs to be published in the May/June Issue. This will also give the Election Commission time to vet the applications. Once nominees are announced, any member of the KDA may request a copy of their any nominee's application package, including letters of recommendation.

VOTING METHODS-

Voting shall be by voting machine or ballot, except when there is only one candidate, such candidate may be declared elected by the President. The Secretary of the Association shall provide a voting machine or ballot to facilitate the casting of ballots. The polls shall be open for two hours beginning 30 minutes following the General Assembly. Three tellers appointed by the President shall insure the legality of each member's vote. The majority of the votes cast shall elect. In the event no candidate receives a majority of the votes cast on the first ballot, the two candidates receiving the greatest number of votes shall be voted upon again for two hours beginning 30 minutes following the previous vote. Elections shall not be held the final day of the Annual Session.

Voting: If there is more than one candidate for an office, a vote will be held. Voting will occur at the annual meeting of the Kentucky Dental Association, and all KDA members present are eligible for in-person voting. No proxy or absentee voting is permitted. Voting members must sign in at a roster book of eligible voting members to receive a paper ballot. Three (3) tellers appointed by the KDA President, under the direction of the Secretary/Treasurer shall oversee the polls, count the ballots, and deliver the vote count and all ballots to the President of the KDA. Polls will open 30 minutes after the conclusion of the General Assembly and remain open for 90 minutes. In the event no candidate receives a majority of the votes cast on the first ballot, the two candidates receiving the greatest number of votes shall be voted upon again. Should such a run off election be required, polls will open 30 minutes after the close

of the first vote and remain open for 90 minutes. The winner of the vote will be announced at the meeting of the HOD.

Election Commission

This policy also establishes the Election Commission of the KDA. This commission is composed of three (3) members of the KDA. Each year, one member is appointed by the President in conjunction with the Executive Committee and will serve a three-year term.

Proviso: The three initial members of the commission will serve a three-year term. By a one-time drawing of lots after the initial Commissioners are selected, one member will rotate off the commission each of the following three years, so that a new member of the commission will be appointed each year.

Responsibilities

1. The Election Commission will be responsible for accepting applications for nominations to the offices of Delegate and Alternate Delegate to the ADA and Trustee to the ADA when appropriate.
2. The Election Commission will not offer its suggestions as to the best candidates but will assure that the applications are complete and verify that each proposed candidate is a member in good standing of the KDA.
3. The Election Commission will collect the applications and vet the applications for completeness and compliance with the submission deadline of April 1 of each election year.
4. The Election Commission will be responsible for contacting all nominees to indicate that the application is complete. In the event of an incomplete application, the nominee will be given forty-eight (48) hours to complete the application. The Election Commission will be responsible for sending via electronic means the complete application(s) of any nominee to any member of the KDA who requests one or more applications.
5. Members of the Election Commission will adjudicate any complaints about unprofessional conduct by any nominee. The Commission, in association with the KDA Executive Committee, have the right to declare any election void due to misconduct by the nominees or false applications.

15. VACANCIES ON COUNCILS AND COMMITTEES.

1. COMMITTEE APPOINTMENTS.

Budget and Finance Committee

Dr. Cliff Lowdenback (2023)

Technical Advisory Committee
To KMAP

Dr. Brandon Taylor

2. COUNCIL NOMINATIONS.

Council on Governmental Affairs and Federal Dental Services

Dr. Garth Bobrowski

Dr. John Gray

Council on Ethics, Bylaws and Judicial Affairs

Dr. Joe McCarty

Dr. Bill Lee

Council on Annual Sessions

Dr. Randy Ransdell

Dr. Mark Moats

Dr. Michelle Story

Journal Committee

Dr. Sharon Turner

The nominations will be sent to the House of Delegates for consideration.

3. COUNCIL AND COMMITTEE PROVISIONAL CHAIRPERSONS.

Technical Advisory Committee To KMAP	Dr. Garth Bobrowski
Journal Committee	Dr. Glenn Blincoe
Council on Governmental Affairs and Federal Dental Services	Dr. Garth Bobrowski
Council on Ethics, Bylaws and Judicial Affairs	Dr. Joe McCarty
Council on Annual Sessions	Dr. B. J. Moorhead
KDA Executive Board Chairman	Dr. Joe McCarty

16. NEW BUSINESS.

MOTION: Dr. Sharon Turner moved to cancel the 2020 KDA Annual Meeting and explore ways to offer components of the meeting virtually, for example advocacy and House of Delegates. **Dr. Thomas Carroll** seconded the motion.

ACTION: APPROVED.

Annual Session Council will work on possible small CE meetings.

MOTION: Dr. Bill Lee moved to send the HOD and Election Reform report to the Council on Ethics, Bylaws and Judicial Affairs for preparation to present the document to the 2020 KDA House of Delegates. **Dr. Mark Moats** seconded the motion.

ACTION: APPROVED.

MOTION: Dr. Fred Howard moved to establish a workgroup of the Executive Board to establish the logistics of having a virtual House of Delegates, Reference Committee meetings and General Assembly at the same time as established for our Annual Session, August 29-30, 2020. This will include the platform for the meetings and provisions for electronic voting. The members of the workgroup are: **Dr. Mark Moats, Dr. Fred Howard** and **Dr. Bill Lee**. **Dr. Mark Moats** seconded the motion.

ACTION: APPROVED.

The current KDA operations manual is in need of review. **Drs. Sharon Tuner, BJ Millay, Bill Lee and Beverly Largent** were appointed to review the document and present their updates to the KDA Board of Directors.

STUDENT INTERACTIONS. U of L student **Kirsten Peterson** discussed having virtual Lunch and Learns and having KDA members talk about products and services as well as advocating for membership in the ADA and KDA and also, sharing ideas via Facebook.

The Board requested the New Dentist Committee pursue these ideas and to see where the KDA could participate.

19. ADJOURNMENT. The meeting was adjourned at 2:00 PM.

Respectfully submitted

Dr. Sharon Turner
Secretary/Treasurer